

WINNEMUCCA CONVENTION & VISITORS AUTHORITY  
Meeting Minutes – Special Meeting  
September 2, 2022  
Winnemucca Convention Center  
50 West Winnemucca Boulevard  
Winnemucca, Nevada 89445

The meeting was held at the date and place described above at the time scheduled on the posted meeting notice and agenda. The attendees in-person and via remote technology and absences were as follows:

*Convention and Visitors Authority Board Officials Present:*

Terry Boyle, via remote technology	Chairman and Motel Representative
Brian Stone, in-person	Vice Chairman and Hotel Representative
John Arant, in-person	Business Representative
Jim Billingsley, in-person	Treasurer and City Representative
Kent Maher, via remote technology	Board Counsel

*Convention and Visitors Authority Board Officials Absent:*

Ron Cerri	County Representative
Kendall Swensen	Board Administrator

*Staff Members Present:*

Kim Petersen, in-person	Director
Liz Barnard, in-person	Administrative Clerk

*Staff Members Absent:*

None

*Others Present:*

Illyssa Fogel, via remote technology	Diamond A Motel
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1. PLEDGE OF ALLEGIANCE, CALL TO ORDER, ROLL, DETERMINATION OF QUORUM

The meeting was called to order at 10:00 am; the four board members in attendance constituted a quorum.

2. PUBLIC COMMENT

Illyssa Fogel was present via remote technology and expressed her opinion regarding room tax for transient lodging operators outside of the City of Winnemucca and suggested the WCVA explore options for collecting and submitting room tax by lodging properties based on size and location relative to Winnemucca.

3. MEETING NOTICE REPORT

Board Vice-Chair Stone reported that the meeting notice and agenda were posted by staff prior to 9:00 am Tuesday, August 30, 2022, at the Convention Center West Hall (the place of the meeting), online at [notice.nv.gov](http://notice.nv.gov), online at [winnemucca.com](http://winnemucca.com), online at [humboldtcountynv.gov](http://humboldtcountynv.gov), and at the Humboldt County Court House and Winnemucca City Hall. No persons have requested mailed notice during the past six months.

4. BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a “business,” as the term is defined by statute, the board agreed, and

**Jim Billingsley moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried, 4-0.**

5. GENERAL BUSINESS - Discussion and possible action, unless otherwise noted

5.1. Request for authorization to engage the professional services of Lumos and Associates, Inc. ("Lumos") consistent with the terms of the Lumos August 26, 2022 agreement proposal to provide engineering services at a cost not to exceed \$17,500 to conduct a comprehensive structural condition assessment of the Winnemucca Convention Center East Hall garage and parking improvements to facilitate remediation of the garage and parking facility concrete and structural deterioration and damages as outlined in the Lumos August 24, 2022 letter-report of the convention center garage preliminary structural condition assessment.

Director Petersen updated the board on the water damage that has occurred to the basement and exterior steps of the East Hall. Lumos reviewed the damage and presented a plan to repair the damage and stop further damage.

**Jim Billingsley moved to approve the proposed professional services agreement from Lumos and Associates to conduct a comprehensive structural condition assessment and facilitate remediation of the East Hall garage and parking facility concrete and structural deterioration and damages in an amount not to exceed \$17,500. Motion carried, 4-0.**

6. PUBLIC COMMENT  
No public comment.

7. ADJOURNMENT  
**John Arant moved to adjourn the meeting at 10:15 a.m. Motion carried, 4-0.**

The meeting was adjourned to the next regular meeting, or to the earlier call of the Chair or of any three (3) members of the Board.

Respectfully submitted,

Liz Barnard  
Administrative Clerk

**APPROVED:** September 21, 2022

**VOTE: WINNEMUCCA CONVENTION & VISITORS AUTHORITY BOARD**

**AYES:** Boyle, Stone, Arant, Billingsley

**NAYS:** \_\_\_\_\_

**ABSTAIN:** Cerri

**ABSENT:** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Terry Boyle, Chair

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Liz Barnard, Administrative Clerk