

**Humboldt County Rodeo Board  
Agricultural District #3 - Regular Meeting  
June 10, 2020**

**Board Members Present:** Kent Maher, Chris Bengoa, Dave Louk, Tom Brown, Ginny Hawkins. Becky Hill attended via teleconference.

**Board Members Absent:** Dale Owen and Fergus Laughridge

**Staff Present:** Kim Petersen, Gailynn Sam and Darrel Field

**Others Present:** None

**CALL TO ORDER**

Kent called the meeting to order at 5:35 pm at the Winnemucca Convention Center, West Hall.

**PUBLIC COMMENT**

There were no comments from the public.

**MINUTES CORRECTION - APPROVAL**

Chris moved to approve the April 8, 2020 minutes. The motion passed unanimously.

**CORRESPONDENCE REVIEW**

No correspondence was presented.

**EVENTS UPDATES, REPORTS AND SCHEDULING**

- a. Discussion regarding reopening the facility – Covid 19 action plan

Kim presented State safety guidelines as well as our Covid 19 action plan. Our plan has been approved by the State.

Kim asked the board if we should reopen the facility for day use.

Dave asked if we could control entry including getting waivers signed.

Kim replied that staff are on duty from 8am to 5pm and it would not be possible to control facility use at all times.

Tom commented that we should have everyone who does use the facility sign new waivers to include statements about Covid 19.

Consensus of the board is to wait until after the SSIR event to open the facility to the public.

- b. SSIR

Kim reports that reservations for the event are proceeding much better than expected. He comments that he is working on adding additional temporary stalls on the east side of the Indoor Event Center as well as temporary RV spaces in front of the facility. He notes that we have power and water on the front side of the Indoor Event Center but will need to extend a water line for the new temporary stalls.

Current reservations include 430 registered participants, 112 of 148 box stalls rented, 616 of 657 pens rented 284 of 314 RV spots rented and 357 bags of shavings sold.

Kim reports that we are working to connect Ipad devices to the reservation system so that we can limit direct contact between staff and participants at check in.

He reports that SSIR has volunteered to prescreen attendees using temperature checks. SSIR will allow participants in who test under 100.5 degrees and issue an armband signifying that the person has passed the temperature test. We are working with the State on requirements where athletic participants would not be required to wear masks during their performance.

No action was taken.

c. Tri-County Fair

Kim reports that we are proceeding with plans to host the Tri-County Fair on September 3 – 6, 2020. We have booked a truck pull for this year on Sunday night.

No action was taken.

**WINNEMUCCA EVENTS COMPLEX (WEC)**

a. Possible rejection of bids for construction of the Exhibit Hall ADA restroom facilities.

Kim reports that the County Commissioners have denied our request to spend money on capital projects at this time.

Chris moved to withdraw acceptance of the low bid for construction of the Exhibit Hall ADA restroom facilities and return the bid bond to bidders.

The motion passed unanimously.

**2019 - 2020 BUDGET REVIEW – MODIFICATION**

Kim presented the current budget report including revenue and expense transaction cleared as of June 8, 2020 for the budget ending on June 30, 2020.

Property tax revenues are at 140.42% of our budget. Room tax revenues are at 101.24% of our budget.

Fairgrounds revenues are at 113.37% and expenses are at 63.12%. Event Center revenues are at 106.45%. The expense total column seems to be skewed at -97.80%. Contributing expenses including Wages and benefit expenses are at 117.01% and Services and Supplies are at 71.81%.

No action was taken.

### **VOUCHERS – EXPENDITURES APPROVAL**

Dave moved to approve the outstanding vouchers consisting of:  
\$4728.58 for the Indoor Event Center through May 13, 2020  
\$5415.70 for the Indoor Event Center through May 13, 2020  
\$7780.26 for Ag District #3 through May 13, 2020  
\$9228.45 for the Indoor Event Center through June 10, 2020  
\$7019.68 for Ag District #3 through June 10, 2020

The motion passed unanimously with Kent abstaining on items from Communication Creations because his spouse owns and operates the business.

### **FAIRGROUNDS REPAIRS AND MAINTENANCE**

Kim comments that he is aware that several capital projects will need to be started this year in order to get the facility ready for the World Championship Horseshoe Tournament in July of next year.

### **INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS**

There were no comments from the board or staff.

### **PUBLIC COMMENT**

There were no comments; no public was present at the end of the meeting.

### **ADJOURNMENT**

Chris moved to adjourn the meeting at 6:31 pm. The motion passed unanimously.

Respectfully submitted,

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Darrel Field, Secretary