

**Humboldt County Rodeo Board
Agricultural District #3 – Special Meeting
November 12, 2020**

Board Members Present: Kent Maher, Chris Bengoa, Dale Owen, Tom Brown and Fergus Laughridge

Board Members Absent: Dave Louk, Becky Hill and Ginny Hawkins.

Staff Present: Kim Petersen, Charlene Fetterly and Darrel Field

Others Present: None

CALL TO ORDER

Kent called the meeting to order at 5:38 pm at the Winnemucca Convention Center, West Hall.

PUBLIC COMMENT

There were no members of the public present at this meeting.

MINUTES CORRECTION - APPROVAL

Fergus moved to approve the October 14, 2020 minutes. The motion passed unanimously.

CORRESPONDENCE REVIEW

No correspondence was presented.

EVENTS UPDATES, REPORTS AND SCHEDULING

a. Ranch Hand Rodeo

Kim reports that we are proceeding with the Ranch Hand Rodeo as if we will be able to produce the event in March of 2021.

i. Ranch Hand of the Year

Kim presented a list of previous Ranch Hand of the Year honoree's and asked the board for suggestions of persons to honor as the 2021 Ranch Hand of the Year.

The board asked staff to return with a list of persons to honor.

No action was taken

b. Series events as described by Tom Brown

Tom asked if we could revise our fee structures for series events, perhaps to include barrel races and ropings.

Kent notes that the current rules have been approved by the County Commission so any revisions would also have to be approved.

Kim asked how much of a discount is being requested.

Tom suggested a modest discount from \$600 to \$450 for a series of at least three events.

Kim also proposed that series events ask the WCVA board for funding to pay facility fees for events which will attract overnight stays.

The board asked staff to return with the rates, policies and the current events calendar for review and possible revision.

No action was taken.

WINNEMUCCA EVENTS COMPLEX (WEC)

Kim reported that staff has completed installation of 50 frost free faucets in the new RV park. This will give us the ability to attract winter events to the facility.

Kim commented that during the installation of the new bleachers in the pavilion, he noted that the heaters were not very efficient at keeping the facility comfortable. He is soliciting estimates to improve our ability to heat the pavilion and the event center. He mentioned that we could install fans in the ceiling to better circulate the warm air during the winter, and by reversing them, improve cooling during the summer.

Fergus asked for an update on the items discussed at the last meeting.

Kim reports that he has not yet received the requested estimates.

No action was taken.

2020 - 2021 BUDGET REVIEW – MODIFICATION

Kim presented the current budget report including revenue and expense transaction cleared as of November 10, 2020.

At approximately 40% of elapsed time, Tax revenue is at 33.36%. Fairgrounds revenue is at 133.02%, expenses are at 20.15%. Event Center revenue is at 86.2% with expenses at 14.08%.

Kim notes that our insurance premium was a little higher than anticipated, and our temporary labor expenses are at 125.43%.

No action was taken.

VOUCHERS – EXPENDITURES APPROVAL

Dale moved to approve the outstanding vouchers consisting of:
\$9,414.43 for the Indoor Event Center through November 3, 2020
\$46,094.91 for the Ag District #3 through November 3, 2020

The motion passed unanimously with Kent abstaining on items from Communication Creations because his spouse owns and operates the business.

FAIRGROUNDS REPAIRS AND MAINTENANCE

Kim reports that we have covered the swamp coolers on back of the pavilion so that snow sliding off the roof wont damage the swamp coolers.

No action was taken.

INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS

No information, proposals or requests by board members or staff was mentioned.

PUBLIC COMMENT

There were no comments; no public was present at the end of the meeting.

ADJOURNMENT

Chris moved to adjourn the meeting at 6:12 pm. The motion passed unanimously.

Respectfully submitted,

Darrel Field, Secretary