

# WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: **4 pm, Wednesday, April 20, 2016**

Notice Posted: by 9:00 am on  
April 15, 2016 by Shelly Noble at:  
Convention Center West Hall,  
City Hall, Post Office, County  
Library, Court House

## Winnemucca Convention Center

### West Hall

50 West Winnemucca Blvd.  
Winnemucca, Nevada 89445

#### **Agenda:** All Times Are Approximate

##### **1. 4:00 pm Opening.**

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: March 23, 2016
- e. Claims review & action

##### **2. 4:05 p.m. General Business.** Reports, discussion & response to requests:

- a. Matters re: Lori Timko, Young Life Winnemucca, request for WH facility grant, October 15, 2016, for possible action
- b. Matters re: Dale Owen, Humb Co High School Rodeo, April 29 – May 1, 2016, request for funding, for possible action
- c. Matters re: Change of May meeting date, for possible action
- d. Matters re: Accommodation 9-month refund requests, for possible action  
Hamlin (\$304.80)

##### **3. 4:10 pm Staff Session – Staff Reports.** Review & discussion:

- a. 4:10 pm Director
  1. Matters re: Financial reports on WCVA events
  2. Matters re: Tony Sanchez retirement recognition, discussion only
  3. Matters re: Joe Mackie Hall/East Hall elevator repair update, discussion only
  4. Matters re: Status of WEC covered arena, for discussion and possible action
- b. 4:20 pm Board Secretary & Counsel
  1. Matters re: Review monthly report, for discussion
  2. Matters re: Chamber of Commerce report, for discussion
  3. Matters re: Update on delinquencies, for discussion & possible request for authorization of disclosure of confidential information of one or more licensees & possible action
  4. Matters re: Possible standardized delinquency procedure, timetable & forms, for discussion & possible action
  5. Matters re: Report on Commissioners' change of positions of Hotel & Motel Representatives creating Business Representative vacancy, for information
  6. Matters re: Possible recommendation for Business Representative vacancy & possible report to County Administrator, for discussion
  7. Matters re: Possible election to fill vacancy in Treasurer position, for discussion & possible action
  8. Matters re: Update on Joe Mackie/East Hall parking deck repair project, for discussion
  9. Matters re: Possible update on Intersection Beautification, Winnemucca Recreation project, Winnemucca Arts Center & Visitor Center, Events Complex riding arena, for discussion & possible action
- c. 4:30 pm Board Administrator
  1. Matters re: March Financial Reports
  2. Matters re: Room tax audit report

##### **4. 4:40 pm Other Reports.** Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

##### **5. 4:50 pm Regular Business.**

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 18 May 2016
- h. Review time sheets
  1. Mar. 14<sup>th</sup> – Mar. 27<sup>th</sup>, 2016
  2. Mar. 28<sup>th</sup> – Apr. 10<sup>th</sup>, 2016

##### **6. 5:00 pm Adjourn.** Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, May 18, 2016 at the Winnemucca Convention Center.

##### **Notice to Public Concerning Meetings:**

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked "for possible action". The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed in the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.
11. The Winnemucca Convention & Visitors Authority Director and the Administrative Clerk at the Winnemucca Convention Center Office located in the West Hall at 50 W. Winnemucca Blvd., Winnemucca, Nevada, telephone number 775-623-5071, are the designated persons from whom a member of the public may request the supporting material for the meeting and the Winnemucca Convention Center Office is the only location where the supporting material is available to the public.