

WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: **4 pm, Wednesday, February 17, 2016**

Notice Posted: by 9:00 am on

February 11, 2016 by Shelly Noble at:
Convention Center West Hall,
City Hall, Post Office, County

Library, Court House

Winnemucca Convention Center

West Hall

50 West Winnemucca Blvd.
Winnemucca, Nevada 89445

Agenda: All Times Are Approximate

1. 4:00 pm Opening.

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: January 20, 2016
- e. Claims review & action

2. 4:05 p.m. General Business. Reports, discussion & response to requests:

- a. Matters re: Presentation and acceptance of FY 2015 audit report, Steele & Associates, for possible action
- b. Matters re: Sunny Johnson, Wmca Host Lions Club, event report, Festival of Trees, November 25-27, 2015, for discussion
- c. Matters re: Chad Peters, Winnemucca Boys and Girls Club update, for discussion
- d. Matters re: Lynda Sugasa, Safe Have Wildlife Sanctuary, request for WH facility grant, May 14, 2016, for possible action
- e. Matters re: Dave Grashuis, Wmca Stock Horse Classic, July 8-10, 2016, request for funding, for possible action
- f. Matters re: Debbie Hummel, Western Art & Craft Show, August 3-5, 2016, request for EH facility grant, for possible action
- g. Matters re: Lyle Avey, Rocky Mountain Elk Foundation, March 19, 2016, request for WH facility grant, for possible action
- h. Matters re: Discussion regarding possible purchase of property located at 180 Melarkey Street, for possible action
- i. Matters re: Donation to City of Winnemucca Special Events Fund, for possible action
- j. Matters re: Accommodation 9-month refund requests, for possible action
Raya (\$556.68), Corn (\$861), McDonald (\$396), Hartman, (\$596.40)

3. 4:10 pm Staff Session – Staff Reports. Review & discussion:

- a. 4:10 pm Director
 1. Matters re: Financial reports on WCVA events
 2. Matters re: East Hall dishwasher purchase/lease options, for discussion and possible action
 3. Matters re: Discussion and approval to solicit bids for West Hall electronic sign, for possible action
- b. 4:20 pm Board Secretary & Counsel
 1. Matters re: Review monthly report, for discussion
 2. Matters re: Chamber of Commerce report, for discussion
 3. Matters re: Update on delinquencies, for discussion & possible request for authorization of disclosure of confidential information of one or more licensees & possible action
 4. Matters re: Possible standardized delinquency procedure, timetable & forms, for discussion & possible action
 5. Matters re: Annual Report of Accommodations Tax Collections for Taxation Department; for discussion & possible action
 6. Matters re: East Hall Parking deck repair specs revisions; for discussion and possible action
 7. Matters re: Resolution on Run-A-Mucca lottery proceeds allocations for Gaming Control; for discussion & possible action
 8. Matters re: Possible update on Intersection Beautification, Winnemucca Recreation project including Boys & Girls Club, Winnemucca Arts Center & Visitor Center, Events Complex riding arena, Event Center expansion; for discussion & possible action
- c. 4:30 pm Board Administrator
 1. Matters re: January Financial Reports
 2. Matters re: Room tax audit report
 3. Matters re: Approval of WCVA Tentative Budget, FY 2017, for possible action

4. 4:40 pm Other Reports. Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

5. 4:50 pm Regular Business.

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 16 Mar 2016
- h. Review time sheets
 1. January 4th – January 17th, 2016
 2. January 18th – January 31st, 2016

6. 5:00 pm Adjourn. Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, March 16, 2016 at the Winnemucca Convention Center.

Notice to Public Concerning Meetings:

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked “for possible action”. The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed in the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.
11. The Winnemucca Convention & Visitors Authority Director and the Administrative Clerk at the Winnemucca Convention Center Office located in the West Hall at 50 W. Winnemucca Blvd., Winnemucca, Nevada, telephone number 775-623-5071, are the designated persons from whom a member of the public may request the supporting material for the meeting and the Winnemucca Convention Center Office is the only location where the supporting material is available to the public.