

WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: **4 pm, Wednesday, March 23, 2016**

Notice Posted: by 9:00 am on
March 18, 2016 by Shelly Noble at:
Convention Center West Hall,
City Hall, Post Office, County
Library, Court House

Winnemucca Convention Center

West Hall

50 West Winnemucca Blvd.
Winnemucca, Nevada 89445

Agenda: All Times Are Approximate

1. 4:00 pm Opening.

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: February 17, 2016
- e. Claims review & action

2. 4:05 p.m. General Business. Reports, discussion & response to requests:

- a. Matters re: Dana Toth, Humboldt Museum, request for funding of tourism smartphone app, for possible action
- b. Matters re: Joey Dendary, Winnemucca Golf Course Spring & Fall Pro-Ams, request for funding, for possible action
- c. Matters re: Todd Lewis, United Methodist Men Buckaroo Breakfast, Sept. 3 & 4, 2016, request for WH facility grant, for possible action
- d. Matters re: Brian Stone, Winners Inn, tourism advertising, for discussion and possible action
- e. Matters re: Review and acceptance of bid for East Hall Parking Project, for possible action
- f. Matters re: Brenda Heintz, Friends of Winnemucca Airport/Shooting the West, request for funding, for possible action
- g. Matters re: Sheriff Mike Allen, request for reimbursement of overtime costs associated with working future special events, i.e., Ranch Hand Rodeo, Run-a-Mucca, concerts etc., for possible action
- h. Matters re: Kathryn Ataman, Bureau of Land Management, Transportation History Exhibit, for discussion and possible action
- i. Matters re: Request from Friends of the Farm, Inc. (501(c)(3)) for use of a few of WCVA's livestock panels and marketing support for the new Farm Babies Day, April 23 & 24, 2016 at the Lazy P Adventure Farm, Jen Anderson, President, for possible action
- j. Matters re: Accommodation 9-month refund requests, for possible action
Fennell (\$386.52), Fitzwater (\$426), Rigney (\$386.24), Karpyak (\$392.40), Simonette (\$281.61), Garrett (\$778.50)

3. 4:10 pm Staff Session – Staff Reports. Review & discussion:

- a. 4:10 pm Director
 1. Matters re: Financial reports on WCVA events
 2. Matters re: 2017 Winnemucca Centennial prospective plans, for discussion
 3. Matters re: YESCO billboard renewals, for possible action
 4. Matters re: Purchase of new chairs for East Hall, for possible action
 5. Matters re: Status of WEC covered arena, for discussion and possible action
 6. Matters re: West Hall upgrade to audio visual and sound system, for possible action
- b. 4:20 pm Board Secretary & Counsel
 1. Matters re: Review monthly report, for discussion
 2. Matters re: Chamber of Commerce report, for discussion
 3. Matters re: Update on delinquencies, for discussion & possible request for authorization of disclosure of confidential information of one or more licensees & possible action
 4. Matters re: Possible standardized delinquency procedure, timetable & forms, for discussion & possible action
 5. Matters re: Followup on possible solicitation of bids for West Hall electronic sign, on possible allocation of funds for items at Boys & Girls Club Complex not in current plans, on Joe Mackie Hall (East Hall) service elevator, for discussion & possible action
 6. Matters re: Communications from County Administrator re interest in succeeding Don Stoker as Motel Representative, for discussion
 7. Matters re: Winnemucca Recreation project, Winnemucca Arts Center & Visitor Center, Events Complex riding arena, for discussion & possible action
- c. 4:30 pm Board Administrator
 1. Matters re: February Financial Reports
 2. Matters re: Room tax audit report
 3. Matters re: Approval of WCVA Tentative Budget, year ending June 30, 2017, for possible action
 4. Matters re: Approval of response to audit exception, for possible action

4. 4:40 pm Other Reports. Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

5. 4:50 pm Regular Business.

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 20 Apr 2016
- h. Review time sheets
 1. Feb. 1st – Feb. 14th, 2016
 2. Feb. 15th – Feb. 28th, 2016
 3. Feb. 29th – Mar. 13th, 2016

6. 5:00 pm Adjourn. Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, April 20, 2016 at the Winnemucca Convention Center.

Notice to Public Concerning Meetings:

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked "for possible action". The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed in the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.
11. The Winnemucca Convention & Visitors Authority Director and the Administrative Clerk at the Winnemucca Convention Center Office located in the West Hall at 50 W. Winnemucca Blvd., Winnemucca, Nevada, telephone number 775-623-5071, are the designated persons from whom a member of the public may request the supporting material for the meeting and the Winnemucca Convention Center Office is the only location where the supporting material is available to the public.