

STATE OF NEVADA                    )  
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 COUNTY OF HUMBOLDT            )

June 1, 2011

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**MINUTES JUNE 1, 2011**

1. **Time, Place and Date.** The Winnemucca Convention and Visitors Authority met in special session in full conformity with the law at the Winnemucca Convention Center, West Hall, Winnemucca, Nevada at 4:15 pm on Wednesday, June 1, 2011 with Chairman Terry Boyle presiding.
2. **Attendance.** *Convention and Visitors Authority Board Officials Present:*

Terry Boyle	Chairman and Hotel Representative
Rodd William Stowell	Vice Chairman and Business Representative
Don Stoker	Treasurer and Motel Representative
Joyce Sheen	City Representative
Dan Cassinelli	County Representative
Bill Macdonald	Secretary and Counsel

*Convention and Visitors Authority Board Officials Absent:*  
 Kendall Swensen Board Administrator

*Staff Members Present:*

Kim Petersen Director  
 Shelly Noble Administrative Clerk

*Others Present:*

David Selesnick Hi-Desert RV Park

### 3. Pledge of Allegiance.

### 4. Meeting Notice Report.

Chairman Boyle reported that notice, including meeting agenda, was posted by Shelly Noble by 9:00 am Thursday, May 26, 2011 at Humboldt County Library, Court House, Post Office, City Hall and Convention Center West Hall. No persons have requested mailed notice during the past six months.

5. **Business Impact Determination.** After review of the June 1, 2011 agenda, *Don Stoker made a motion that no proposed agenda item is likely to impose a direct and significant economic burden on a business or directly restrict formation, operation, or expansion of a business. The motion carried unanimously, 5-0.*

### 6. General Business.

#### **6.1 Action of Resolution authorizing completion of escrow re: purchasing of Twichell and Drew-Gregg-Morseberger land purchases for parking and activity lots**

Mr. Selesnick interrupted the meeting by asking if the Business Impact Determination had been read and a vote taken. Chairman Boyle said it had on the advice of counsel. Mr. Selesnick requested that the minutes reflect that there was no public comment taken on the Business Impact Determination.

The two lot purchases are in escrow and the transactions should be complete on Friday pending final approval of the resolution prepared by Board Counsel. Nevada statutes require only that an appraisal be completed but does not require that the purchase price be the same as the appraisal amount. Bill read the resolution titled "Final approval of acquisition of half block across Melarkey Street from Convention Centers for parking lot and activities site purposes" into the record. *Don Stoker made a motion approving the resolution read into the record by Mr. Macdonald with one correction noted on page 2. Final amounts to be funded by WCVA*

*are \$454,339.07 (Twichell) and \$125,762.06 (Drew-Gregg-Morseberger). These amounts include closing costs. Motion carried unanimously, 5-0.*

Shelly prepared a request for a transfer from the Local Government Investment Pool into the WCVA checking account and will contact Mr. Stoker about going to the bank to get cashier's checks for the lot purchases.

**6.2 Action on Resolution attesting to advantage of direct purchase of equipment and supplies for temporary campground electrical and water services and reimbursement of Ag District's contracts with electrical and earthmoving contractors**

Mr. Macdonald read into the record the resolution titled "Attestation to Reasons to Participate in Performance of Public Works". *Dan Cassinelli made a motion approving the resolution read into the record by Bill Macdonald with grammatical corrections on page 1 made as noted. The motion carried unanimously, 5-0.*

Mr. Selesnick again interrupted the meeting discussion to ask that a project schematic be required as an attachment to this resolution. Board Counsel responded that this was not required.

Bill asked for authority to make grammatical corrections on page 1 to this resolution and substitute this page for the one attached to the signature page. *Dan Cassinelli amended his motion authorizing Mr. Macdonald to make grammatical changes to page 1 of this resolution and attach it to the signature page signed here tonight by board members. Motion carried unanimously, 5-0.*

**6.3 Approval of budget augmentation Resolution schedule recommended by Department of Taxation**

The resolution approving the WCVA budget augmentation to the FY 2011 budget was read into the record and approved by this board on April 20, 2011. The Nevada Department of Taxation had approved the resolution and the augmented amounts but has requested that a couple of minor changes be made to one of the attached schedules. *Rodd William Stowell made a motion approving changes to Schedule B of the WCVA FY 2011 Budget Augmentation. The motion carried unanimously, 5-0.* Kendall will make the necessary changes and get it to the Department of Taxation.

**7. Reports**

**7.1** Mr. Stoker asked about the status of the covered arena at the Winnemucca Events Complex. Kim said he would have a report for the board at a future meeting.

**8. Regular Business. Next Meeting. The Board confirmed the next regular meeting date of Wednesday, June 15, 2011, 4:00 pm.**

**9. Adjourn. *Rodd William Stowell made a motion to adjourn this meeting. Motion carried unanimously, 5-0.*** The meeting was adjourned at 5:00 pm to the next regular meeting, or to the earlier call of the Chairman or to the call of any three (3) members of the Board on three (3) working days notice.

Respectfully submitted,

Shelly Noble

APPROVED ON \_\_\_\_\_, 2011

As written \_\_\_\_\_

As corrected \_\_\_\_\_

Winnemucca Convention & Visitors Authority Board

\_\_\_\_\_  
TERRY BOYLE  
Chairman and  
Hotel Representative

\_\_\_\_\_  
RODD WILLIAM STOWELL  
Vice Chairman and Business Representative

\_\_\_\_\_  
DON STOKER  
Treasurer and Motel Representative

\_\_\_\_\_  
JOYCE SHEEN  
City Representative

\_\_\_\_\_  
DAN CASSINELLI  
County Representative

Attest:

\_\_\_\_\_  
BILL MACDONALD  
Board Secretary and Counsel

\_\_\_\_\_  
ABSENT  
KENDALL SWENSEN  
Board Administrator