

WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: 4 pm, Wednesday, December 21, 2011

Notice Posted: by 9:00 am on

December 16, 2011 by Shelly Noble at:
Convention Center West Hall,
City Hall, Post Office, County

Library, Court House

Winnemucca Convention Center

West Hall

50 West Winnemucca Blvd.
Winnemucca, Nevada 89445

Agenda: All Times Are Approximate

1. 4:00 pm Opening.

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: November 16, 2011
- e. Claims review & action

2. 4:05 p.m. General Business. Reports, discussion & response to requests:

- a. Matters re: Mike Bumgartner, Humb Co School District, request for Memorandum of Understanding re: HCSD use of Convention Center facility in the event of emergency, for possible action
- b. Matters re: KC Kubichek, Wmca Regional Raceway Association, 2011 season report and possible request for funding, for possible action
- c. Matters re: Jennifer Hatler, Winnemucca Relay for Life, EH facility grant request, February 18, 2012, for possible action
- d. Matters re: Accommodation tax 9-month refund requests, for possible action
Borden (\$383.40), Jones (\$588), Labahn (\$387.52), Davey (\$725.40), Rufus (\$462)

3. 4:10 pm Staff Session – Staff Reports. Review & discussion:

- a. 4:20 pm Director
 1. Matters re: Financial reports on WCVA events
 2. Matters re: Proposal for East Hall and West Hall security systems, for possible action
 3. Matters re: WEC Covered Arena update, for possible action
 4. Matters re: WEC Event Center expansion update, for possible action
- b. 4:25 pm Board Secretary & Counsel
 1. Matters re: Discussion of meeting procedures
 2. Matters re: Chamber of Commerce report
 3. Matters re: Report on delinquencies and possible action on liens
 4. Matters re: Resolution confirming designated charitable donations by WCVA for 2011 Run-A-Mucca charitable lottery and designation of charitable donations for 2012 lottery, for possible action
 5. Matters re: Report on receipt of YESCO billboard space rental payments
 6. Matters re: Update on East Hall carpet project, for possible action
 7. Matters re: Update on Tri-County Fair “big name” concert, for possible action
 8. Matters re: Porcupine Creek 2-sided billboard space lease renewal, for possible action
 9. Matters re: Counsel’s 2011 Audit rep letter, no action
 10. Matters re: End of calendar year actions, for possible action
- c. 4:30 pm Board Administrator
 1. Matters re: November Financial Reports

4. 4:25 pm Other Reports. Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 21 Dec 2011
- h. Review time sheets
 1. October 31st – November 13th, 2011
 2. November 14th – November 27th, 2011
 3. November 28th – December 11th, 2011

5. 4:30 pm Regular Business.

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication

6. 4:45 pm Adjourn. Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, January 18, 2012, at the Winnemucca Convention Center.

Notice to Public Concerning Meetings:

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked “for possible action”. The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed for the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.