

WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: 4 pm, Wednesday, January 16, 2013

Notice Posted: by 9:00 am on

January 11, 2013 by Shelly Noble at:
Convention Center West Hall,
City Hall, Post Office, County

Library, Court House

Winnemucca Convention Center

East Hall

30 West Winnemucca Blvd.
Winnemucca, Nevada 89445

Agenda: *All Times Are Approximate*

1. 4:00 pm Swearing in of re-appointed members

2. 4:05 pm Opening.

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: December 19, 2012
- e. Claims review & action

3. 4:10 pm Reorganization

- a. Elect Chairman, Vice-Chairman, Treasurer, Secretary
- b. Appoint Board Administrator, Counsel
- c. Appointment of representatives to other Boards, Committees or functions sponsored or supported by WCVA

4. 4:15 p.m. General Business. Reports, discussion & response to requests:

- a. Matters re: Lynda Sugasa, Safe Haven Rescue Zoo Fundraiser, request for WH facility grant, May 18, 2013, for possible action
- b. Matters re: Todd Lewis, United Methodist Men Peace Officers Banquet, request for WH facility grant, April 16, 2013, for possible action
- c. Matters re: Michelle Pasquale, Miss Winnemucca High Desert Queen, request for funding, for possible action
- d. Matters re: Superior Livestock Auction, 2013 WCVA Cooperative Funding request, for possible action
- e. Matters re: USTRC Northwest Regional Finals, 2013 WCVA Cooperative Funding request, for possible action
- f. Matters re: KC Kubichek, Winnemucca Regional Raceway Association, report on 2012 racing season and possible request for funding, for possible action
- g. Matters re: Bonnie Cassinelli, 777 Barrel Racing, Winnemucca Spring Barrel Race, May 10-12, 2013, request for funding, for possible action
- h. Matters re: Accommodations tax 9-month refund requests, for possible action
Clawson (\$492.60), Virag (\$922.20), Knigge (\$489.20)

5. 4:45 pm Staff Session – Staff Reports. Review & discussion:

- a. 4:10 pm Director
 1. Matters re: Financial reports on WCVA events
- b. 4:20 pm Board Secretary & Counsel
 1. Matters re: Review monthly report, for discussion
 2. Matters re: Chamber of Commerce report, for discussion
 3. Matters re: Update on East Hall carpet & tile installation project & invoices, for discussion & possible action
 4. Matters re: Update on East Hall Marquee & Awning Project, review draft bid request forms, for discussion & possible action
 5. Matters re: Review Counsel's rep letter for 2011-2012 audit, for discussion
 6. Matters re: Review ethics procedures, regs & reports, for possible action
- c. 4:30 pm Board Administrator
 1. Matters re: December Financial Reports, for discussion
 2. Matters re: Options to diversify cash investments, for possible action
 3. Matters re: Status of room tax audits, for possible action

6. 5:00 pm Other Reports. Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

7. 5:15 pm Regular Business.

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 20 Feb 2013
- h. Review time sheets
 1. December 10th – December 23rd, 2012
 2. December 24th – January 6th, 2013

8. 5:20 pm Adjourn. Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, February 20, 2013 at the Winnemucca Convention Center.

Notice to Public Concerning Meetings:

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked "for possible action". The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed in the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.