

WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: **4 pm, Wednesday, January 18, 2017**

Notice Posted: by 9:00 am on
January 12, 2017 by Shelly Noble at:
Convention Center West Hall,
City Hall, Post Office, County
Library, Court House

Winnemucca Convention Center

Joe Mackie Hall (East Hall), Lounge

50 West Winnemucca Blvd.
Winnemucca, Nevada 89445

Agenda: All Times Are Approximate

1. 4:00 pm Opening

- a. Swear in new or re-appointed representatives named by County
- b. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- c. Meeting notice report
- d. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- e. Reorganization:
 - Elect Chairman, Vice-Chairman, Treasurer, Secretary
 - Appoint Board Administrator, Counsel
 - Appointment of representatives to other Boards, Committees or functions sponsored or supported by WCVA
- f. Prior meeting minutes, review & action: December 21, 2016
- g. Claims review & action

2. 4:05 p.m. General Business. Reports, discussion & response to requests:

- a. Matters re: Lynda Sugasa, Safe Haven Wildlife Sanctuary, May 20, 2017, request for WH facility grant, for possible action
- b. Matters re: Maureen Macdonald, Winnemucca Basque Festival, June 9-11, 2017, request for WH facility & fees grant, for possible action
- c. Matters re: Michelle Hammond, FFA Alumni Scholarship Dinner, February 25, 2017, request for WH facility grant, for possible action
- d. Matters re: Kathy Breckenridge, Winnemucca Summer Cutting, July 14-16, 2017, request for Cooperative Funding, for possible action
- e. Matters re: Conrad Stitser, Cow Country Classic, July 20-23, 2017, request for Cooperative Funding, for possible action
- f. Matters re: Dave Grashuis, Winnemucca Stock Horse Classic, June 23-25, 2017, request for Cooperative Funding, for possible action
- g. Matters re: Accommodation 9-month refund requests, for possible action
Peters (\$388.80), Baker (\$355.53), Mendoza (\$329.94)

3. 4:10 pm Staff Session – Staff Reports. Review & discussion:

- a. 4:10 pm Director
 1. Matters re: Financial reports on WCVA events
 2. Matters re: Event updates - Horseshoe Pitching Tournament, August 2017 & Archery Tournament, March 2017, for discussion
 3. Matters re: Update on Joe Mackie Hall (East Hall) exterior upgrades & improvements, for discussion & possible action
 4. Matters re: WEC covered arena update, for discussion
- b. 4:20 pm Board Secretary & Counsel
 1. Matters re: Review Secretary & Counsel's monthly report, for discussion
 2. Matters re: Chamber of Commerce report, for information & discussion
 3. Matters re: Update on delinquencies, for discussion & possible request for authorization of disclosure of confidential information of one or more licensees & possible action
 4. Matters re: Possible update on Intersection Beautification project, Winnemucca recreation project including the Boys & Girls Club, Winnemucca Arts Center & Visitor Center, Events Center warm-up facility repair status, for discussion and possible action
 5. Matters re: Annual report on Tax lodging revenues by jurisdiction, for information and discussion
- c. 4:30 pm Board Administrator
 1. Matters re: December Financial Reports
 2. Matters re: Room tax audit report

4. 4:20 pm Other Reports. Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

5. 4:30 pm Regular Business.

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 15 Feb 2017
- h. Review time sheets
 1. December 5th – December 18th, 2016
 2. December 19th, 2016 – January 1st, 2017

6. 4:40 pm Adjourn. Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, February 15, 2017 at the Winnemucca Convention Center.

Notice to Public Concerning Meetings:

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked "for possible action". The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed in the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.
11. The Winnemucca Convention & Visitors Authority Director and the Administrative Clerk at the Winnemucca Convention Center Office located in the West Hall at 50 W. Winnemucca Blvd., Winnemucca, Nevada, telephone number 775-623-5071, are the designated persons from whom a member of the public may request the supporting material for the meeting and the Winnemucca Convention Center Office is the only location where the supporting material is available to the public.