

WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: 4 pm, Wednesday, March 20, 2013

Notice Posted: by 9:00 am on
March 15, 2013 by Shelly Noble at:
Convention Center West Hall,
City Hall, Post Office, County
Library, Court House

Winnemucca Convention Center

West Hall

50 West Winnemucca Blvd.
Winnemucca, Nevada 89445

Agenda: All Times Are Approximate

1. 4:00 pm Opening.

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: February 19, 2013, February 20, 2013
- e. Claims review & action

2. 4:05 p.m. General Business. Reports, discussion & response to requests:

- a. Matters re: Presentation & acceptance of FY 2012 audit report, Steele & Associates, for possible action
- b. Matters re: Watchfire Sign, presentation of W Wmca Blvd sign repairs, for discussion only
- c. Matters re: Watchfire Sign, discussion and possible request to purchase electronic sign replacement for Indoor Event Center, for possible action
- d. Matters re: Lyle Avey, Rocky Mountain Elk Foundation Banquet, request for WH facility grant, March 16, 2013, for possible action
- e. Matters re: Accommodation 9-month refund requests, for possible action
Bassett (\$630), Bergman (\$417), Chabot (\$405)

3. 4:10 pm Staff Session – Staff Reports. Review & discussion:

- a. 4:20 pm Director
 1. Matters re: Financial reports on WCVA events
 2. Matters re: Update on warranty information for electronic sign on W. Winnemucca Blvd., for discussion only
 3. Matters re: Update on WEC Event Center addition, for possible action
 4. Matters re: Update on WEC Covered Arena retrofit/replacement, for possible action
 5. Matters re: Labor Day Rodeo, request for Cooperative Funding, for possible action
- b. 4:25 pm Board Secretary & Counsel
 1. Matters re: Review monthly report, for discussion
 2. Matters re: Chamber of Commerce report, for discussion
 3. Matters re: Approval of internal policy authorizing Nevada State Bank to act on behalf of WCVA for investment purposes, for possible action
 4. Matters re: Discussion of policy concerning donations to Buckaroo Hall of Fame, for possible action
- c. 4:30 pm Board Administrator
 1. Matters re: February Financial Reports
 2. Matters re: Approval to fund Nevada State Bank investment account, for possible action
 3. Matters re: Status of room tax audits, for possible action

4. 4:25 pm Other Reports. Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

5. 4:30 pm Regular Business.

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 17 Apr 2013
- h. Review time sheets
 1. February 4th – February 17th, 2013
 2. February 18th – March 3rd, 2013

6. 4:45 pm Adjourn. Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, April 17, 2013 at the Winnemucca Convention Center.

Notice to Public Concerning Meetings:

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked "for possible action". The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed in the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.