

Notice of Public Meeting  
WINNEMUCCA CONVENTION & VISITORS AUTHORITY  
Winnemucca Convention & Visitors Authority Regular Meeting  
**Wednesday, June 21, 2017**

4:00 PM:

Winnemucca Convention Center  
50 West Winnemucca Boulevard  
Winnemucca, Nevada 89445

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

**Agenda - Wednesday, June 21, 2017**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL, DETERMINATION OF QUORUM
2. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Board on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.
3. MEETING NOTICE REPORT
4. BUSINESS IMPACT DETERMINATION - Is any proposed agenda item likely to impact a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon. Action will be taken.
5. PRIOR MEETING MINUTES, REVIEW & ACTION - May 3, 2017 and May 17, 2017  
WCVA Minutes May 3, 2017  
[WCVA Minutes May 3 2017.pdf](#)

WCVA Meeting Minutes May 17, 2017  
[WCVA Minutes May 17 2017.pdf](#)

6. CLAIMS REVIEW & ACTION

Claims June 2017  
[Claims June 2017.pdf](#)

7. GENERAL BUSINESS

7.1 Accommodation Tax 9-month Refund Requests, for possible action  
Checketts (\$432), Harber (\$388.80), Leary (\$475.20), Gurst (\$468.25)

7.2 Change of July meeting date, for possible action

7.3 Paradise Valley Community Board, request for Small Community Grant funding, for possible  
action  
[Paradise Valley Request.pdf](#)

7.4 Kent Arrien, Humboldt County Shooting Park, request for Cooperative Funding, for possible  
action  
[Humb Co Shooting Park Request.pdf](#)

7.5 WEC Equine Center Project Update, for possible action

7.6 WEC Equine Center Project, approval of bids to complete civil work and site preparation, for  
possible action

7.7 WEC Equine Center Project, approval of professional fees to O. Kent Maher, for possible action

7.8 WEC Equine Center Project, approval of bids for the purchase and installation of building, for  
possible action

8. DIRECTOR'S REPORT

8.1 Financial Reports on WCVA Events, for discussion  
[RHR May 2017.pdf](#)

[TCF May 2017.pdf](#)

9. REVIEW SECRETARY & COUNSEL'S REPORT

9.1 Review Report for June, for discussion  
[Counsel Report June 2017.pdf](#)

9.2 Chamber of Commerce Report, for discussion  
[Chamber Report May 2017.pdf](#)

9.3 Update on delinquencies, possible request for authorization for disclosure of confidential  
information on one or more licensees, for possible action

9.4 Resolution on Run-A-Mucca lottery proceeds allocations for Gaming Control, for possible action

9.5 2017-2018 Budget Resolution; execute completed copy adopted May 3, 2017, for possible action

10. BOARD ADMINISTRATOR FINANCIAL REPORTS

10.1 June Financial Reports, for discussion

10.2 Budget Augmentations and Transfers FY 2017, for possible action

10.3 Debt Report to County Debt Management Commission, for possible action

10.4 Approval of 5-Year Capital Improvement Plan by Resolution, for possible action

10.5 Room Tax Audit Report, for possible action

10.6 Local Government Investment Pool Report

[LGIP May 2017.pdf](#)

10.7 Room Tax Report April 2017

[Room Tax Apr 2017.pdf](#)

10.8 Fidelity Investment Statement May 2017

[Fidelity Statement May 2017.pdf](#)

11. RURAL COMMUNITY PROJECT REPORTS

12. EVENTS COMPLEX/AG DISTRICT #3 REPORTS AND UPDATE

13. VARIOUS CONVENTION CENTER REPORTS, FOR DISCUSSION

13.1 Attendance Summary May 2017

[Attendance Summary May 2017.pdf](#)

13.2 NV Energy Report

[NV Energy.pdf](#)

13.3 Calendar of Events

[Calendar of Events.pdf](#)

13.4 Southwest Gas Report

[Southwest Gas Report.pdf](#)

13.5 2017 Run-A-Mucca Report

[RunAMucca Registration Stats 2017.pdf](#)

13.6 May 2017 WCVA Marketing Report

[2017May WCVA MarketingReport.pdf](#)

14. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Board on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

15. ADJOURNMENT

**NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015**

**CERTIFICATE OF POSTING**

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at \_\_\_\_\_ A.M. By: \_\_\_\_\_

Humboldt County Library: 85 E. 5th St. at \_\_\_\_\_ A.M. By: \_\_\_\_\_

County Annex: 4th & Bridge St. at \_\_\_\_\_ A.M. By: \_\_\_\_\_

Winnemucca City Hall: 4th & Melarkey St. at \_\_\_\_\_ A.M. By: \_\_\_\_\_

Humboldt County Website: [www.hcnv.us](http://www.hcnv.us) at \_\_\_\_\_ A.M. By: \_\_\_\_\_

State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov) at \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: June 21, 2017 POSTED BY: \_\_\_\_\_

DATE POSTED: \_\_\_\_\_

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

**EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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