

WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: 4 pm, Wednesday, November 16, 2011

Notice Posted: by 9:00 am on
November 10, 2011 by Shelly Noble at:
Convention Center West Hall,
City Hall, Post Office, County
Library, Court House

Winnemucca Convention Center

West Hall

50 West Winnemucca Blvd.
Winnemucca, Nevada 89445

Agenda: All Times Are Approximate

1. 4:00 pm Opening.

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: October 19, 2011
- e. Claims review & action
- f. Budget review & action
- g. Review payment checks & action

2. 4:05 p.m. General Business. Reports, discussion & response to requests:

- a. Matters re: Butch Seals, Winnemucca Regional Raceway Association, event report, for possible action
- b. Matters re: Deanna Eastman, LHS 2012 Drug-Free Grad Night Celebration, request for donation, for possible action
- c. Matters re: Policy regarding Convention Center facility grants, for possible action
- d. Matters re: Jeff Dawson, Humb Co School District, request for Memorandum of Understanding re: HCSD use of Convention Center facility in the event of emergency, for possible action
- e. Matters re: WCVA 2012 Cooperative Funding requests, for possible action
- f. Matters re: Accommodation tax 9-month refund requests, for possible action
Scovil (\$492.30), Zuza (\$492.30), Garcia (\$504)

3. 4:10 pm Staff Session – Staff Reports. Review & discussion:

- a. 4:20 pm Director
 1. Matters re: Financial reports on WCVA events
 2. Matters re: Request for funding of shade cover for stalls at Winnemucca Events Complex, for possible action
 3. Matters re: Discussion and approval to solicit invitations for conceptual drawing of addition at Winnemucca Events Complex, for possible action
 4. Matters re: Request for underwriting for Tri-County Fair concert, for possible action
- b. 4:25 pm Board Secretary & Counsel
 1. Matters re: Discussion of meeting procedures
 2. Matters re: Chamber of Commerce report
 3. Matters re: Report on delinquencies and possible action on liens
 4. Matters re: East Hall carpet update, bidding installation, handle stair and floor repair as time and materials items, for possible action
 5. Matters re: East Hall Roof Project status report, possible completion inspection, for possible action
 6. Matters re: Electronic Convention Center awning and marquees, status report, for possible action
- c. 4:30 pm Board Administrator
 1. Matters re: October Financial Reports

4. 4:25 pm Other Reports. Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

5. 4:30 pm Regular Business.

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 21 Dec 2011
- h. Review time sheets
 1. October 3rd – October 16th, 2011
 2. October 17th – October 30th, 2011

6. 4:45 pm Adjourn. Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, December 21, 2011, at the Winnemucca Convention Center.

Notice to Public Concerning Meetings:

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked "for possible action". The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed for the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.