

# WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: 4 pm, Wednesday, October 17, 2012

Notice Posted: by 9:00 am on  
October 12, 2012 by Shelly Noble at:  
Convention Center West Hall,  
City Hall, Post Office, County  
Library, Court House

## Winnemucca Convention Center

### West Hall

50 West Winnemucca Blvd.  
Winnemucca, Nevada 89445

#### **Agenda:** *All Times Are Approximate*

##### **1. 4:00 pm Opening.**

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: September 19, 2012
- e. Claims review & action

##### **2. 4:05 p.m. General Business.** Reports, discussion & response to requests:

- a. Matters re: Stuart Schofield, Shooting the West Committee, 2012 event report, request for 2013 funding, for possible action
- b. Matters re: Javier Rivera, Chihuahua's, request for extension of time for Mexican Dance, November 10, 2012, for possible action
- c. Matters re: Wmca Regional Raceway Association, 2012 season report and final payment on water truck, discussion only
- d. Matters re: Joe W. McIntyre, Concert promoter, Merle Haggard concert, December 14, 2012, request for funding, for possible action
- e. Matters re: Kent Arrien, Humboldt County Shooting Park, request for funding, for possible action
- f. Matters re: Curtis Calder, Return to Bottle Creek Motorcycle Race, November 10 & 11, 2012, request for funding, for possible action
- g. Matters re: Marc Page, WSRRA National Finals Ranch Rodeo, November 1-4, 2012, request for funding, for possible action
- h. Matters re: Request for WEC facility fees - Lowry Invitational Basketball Tournament, Cody Louk Invitational Wrestling, Nevada 1A Zone Wrestling Tournament, NIAA State Wrestling Tournament, for possible action
- i. Matters re: Accommodations tax 9-month refund requests, for possible action  
Ferjanec (\$652.37), Storm (\$522.60), Baumgras (\$720), Ghisletta (\$840)

##### **3. 4:10 pm Staff Session – Staff Reports.** Review & discussion:

- a. 4:10 pm Director
  1. Matters re: Financial reports on WCVA events
  2. Matters re: Request to allow on-line banking for primary WCVA checking account and for Administrative Clerk Shelly Noble to have limited access to view WCVA on-line checking account, for possible action
  3. Matters re: Request to change or cancel November 21, 2012 WCVA meeting date & approval to pay claims, for possible action
  4. Matters re: Approval of 2013 Tri-County Fair concert budget, for possible action
- b. 4:20 pm Board Secretary & Counsel
  1. Matters re: Review monthly report, for discussion
  2. Matters re: Chamber of Commerce report, for discussion
  3. Matters re: Report on status of purchase order for carpet & tile, posting of deposit, approve installers wage rate change order and authorize officers to execute award of bid and contract with S.I. Legacy Floor Finishing, for possible action
  4. Matters re: Update on East Hall Marquee & Awning Project, for discussion & possible action
  5. Matters re: Review Counsel's rep letter for 2011-2012 audit
- c. 4:30 pm Board Administrator
  1. Matters re: September Financial Reports
  2. Matters re: Options to diversify cash investments, for possible action
  3. Matters re: Status of room tax audits, for possible action

##### **4. 4:45 pm Other Reports.** Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

##### **5. 5:00 pm Regular Business.**

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 21 Nov 2012
- h. Review time sheets
  1. September 3<sup>rd</sup> – September 16<sup>th</sup>, 2012
  2. September 17<sup>th</sup> – September 30<sup>th</sup>, 2012

**6. 5:05 pm Adjourn.** Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, November 21, 2012 at the Winnemucca Convention Center.

##### **Notice to Public Concerning Meetings:**

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked "for possible action". The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed in the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.