

WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: **4 pm, Wednesday, September 21, 2016**

Notice Posted: by 9:00 am on
September 16, 2016 by Shelly Noble at:
Convention Center West Hall,
City Hall, Post Office, County
Library, Court House

Winnemucca Convention Center

West Hall

50 West Winnemucca Blvd.
Winnemucca, Nevada 89445

Agenda: All Times Are Approximate

1. 4:00 pm Opening.

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: August 17, 2016
- e. Claims review & action

2. 4:05 p.m. General Business. Reports, discussion & response to requests:

- a. Matters re: Tina Glesener, American Dream Gun Show, September 24 & 25, 2016, use of Convention Center tables, for discussion & possible action
- b. Matters re: Brad Fowler, Three Tales Productions, request for funding/facility grant, for discussion & possible action
- c. Matters re: Jen Anderson, Friends of the Farm, request for equipment usage, Fall Farm Festival, October 2016, for possible action
- d. Matters re: Accommodation 9-month refund requests, for possible action
Schulze (\$543.71), McClerkin (\$410.22)

3. 4:10 pm Staff Session – Staff Reports. Review & discussion:

- a. 4:10 pm Director
 1. Matters re: Financial reports on WCVA events
 2. Matters re: Silver State International Rodeo financial update, for discussion
 3. Matters re: Fifties Fever re-organization meeting, September 22, 2016, for discussion
 4. Matters re: Volunteer committee by-laws, for discussion
 5. Matters re: Winnemucca Centennial Celebration plans, for discussion & possible action
- b. 4:20 pm Board Secretary & Counsel
 1. Matters re: Review Secretary & Counsel's monthly report, for discussion
 2. Matters re: Chamber of Commerce report, for discussion
 3. Matters re: Update on delinquencies, for discussion & possible request for authorization of disclosure of confidential information of one or more licensees & possible action
 4. Matters re: Possible update on Intersection Beautification, Winnemucca Recreation project, Winnemucca Arts Center & Visitor Center, Events Complex riding arena, for discussion & possible action
 5. Matters re: Annual report on Tax on lodging revenues by jurisdiction, for information and discussion
- c. 4:30 pm Board Administrator
 1. Matters re: August Financial Reports
 2. Matters re: Room tax audit report

4. 4:40 pm Other Reports. Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

5. 4:50 pm Regular Business.

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 19 Oct 2016
- h. Review time sheets
 1. August 1st – August 14th, 2016
 2. August 15th – August 28th, 2016
 3. August 29th – September 11th, 2016

6. 5:00 pm Adjourn. Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, October 19, 2016 at the Winnemucca Convention Center.

Notice to Public Concerning Meetings:

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked "for possible action". The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed in the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.
11. The Winnemucca Convention & Visitors Authority Director and the Administrative Clerk at the Winnemucca Convention Center Office located in the West Hall at 50 W. Winnemucca Blvd., Winnemucca, Nevada, telephone number 775-623-5071, are the designated persons from whom a member of the public may request the supporting material for the meeting and the Winnemucca Convention Center Office is the only location where the supporting material is available to the public.