

WINNEMUCCA CONVENTION & VISITORS AUTHORITY  
Meeting Minutes – Regular Meeting  
February 16, 2022  
Winnemucca Convention Center  
50 West Winnemucca Boulevard  
Winnemucca, Nevada 89445

The meeting was held at the date and place described above at the time scheduled on the posted meeting notice and agenda. The attendees in-person and via remote technology and absences were as follows:

*Convention and Visitors Authority Board Officials Present:*

Terry Boyle, via remote technology	Chairman and Motel Representative
Brian Stone, in-person	Vice Chairman and Hotel Representative
John Arant, in-person	Business Representative
Jim Billingsley, in-person	Treasurer and City Representative
Ron Cerri, in-person	County Representative
Kent Maher, in-person	Board Counsel
Kendall Swensen, in-person	Board Administrator

*Convention and Visitors Authority Board Officials Absent:*

None

*Staff Members Present:*

Kim Petersen, in-person	Director
Liz Barnard, in-person	Administrative Clerk

*Staff Members Absent:*

None

*Others Present:*

Brandon Nuffer, in-person	Western States Ranch Rodeo Association
Katie Nuffer, in-person	Western States Ranch Rodeo Association
Martha Baltazar, in-person	Northern Nevada Exotic Pet Show
Michel Warner, in-person	Northern Nevada Exotic Pet Show
Craig Walters, in-person	44 Hour Tournament
Kyle Walters, in-person	44 Hour Tournament
Maureen Macdonald, in-person	Winnemucca Basque Club
Katie Garijo, in-person	Winnemucca Basque Club
Lauren Miller, in-person	Winnemucca Basque Club
Laurel Wachtel, via remote technology	Nevada Quarter Horse Association
Debbie Weisheim, via remote technology	Nevada Quarter Horse Association

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER, ROLL, DETERMINATION OF QUORUM

The meeting was called to order at 4:00 pm with all five board members in attendance constituting a quorum. Due to his attendance via remote technology Chair Boyle requested that Vice-Chair Stone conduct the meeting.

2. PUBLIC COMMENT

No public comment.

3. MEETING NOTICE REPORT

Board Vice-Chair Stone reported that the meeting notice and agenda was posted by staff prior to 9:00 am Friday, February 11, 2022, at the Convention Center West Hall (the place of the meeting), online at [notice.nv.gov](http://notice.nv.gov), online at [winnemucca.com](http://winnemucca.com), online at [humboldtcountynv.gov](http://humboldtcountynv.gov), as well as the Humboldt County Court House and Winnemucca City Hall. No persons have requested mailed notice during the past six months.

4. BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a “business,” as the term is defined by statute, the Board agreed, and

**Jim Billingsley moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried, 5-0.**

#### 5. CLAIMS REVIEW & ACTION

The following claims were submitted in list form to the board members with the meeting notice and agenda, with the opportunity to review and obtain further information before or at the meeting:

<u>BANK ACCOUNT</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
Nevada State Bank	25842 - 25895	\$ 236,758.30

**Ron Cerri moved to approve all claims submitted for February 16, 2022. Motion carried, 5-0.**

#### 6. CONSENT AGENDA

6.1. WCVA Meeting Minutes  
WCVA Meeting Minutes January 26, 2022

6.2. Accommodation Tax 9-month Refund Requests as follows: Thorn (\$539.47), Bergman (\$410.40), Matheson (\$669.60), Lopez (\$793.20)

**Jim Billingsley moved to approve the consent agenda. Motion carried, 5-0.**

#### 7. GENERAL BUSINESS

7.1. Access All Sports, Craig Walters and Kyle Walters request for cooperative funding for Mucca 44-Hour Softball Tournament June 3-5, 2022

Kyle Walters said he could provide attendance information for last year's event and recognized that last year the event was on probation. Walters said he could address rumors he claimed were going around about the tournament. Board member Stone acknowledged that the board had heard similar comments (from Walters) in the past, but he is interested in receiving information about the plans for the proposed event. Walters offered his opinion about the success of last year's event and that he understood they were on probation.

**John Arant moved to deny the request for cooperative funding. Motion carried, 5-0.**

7.2. Western States Ranch Rodeo Association, Brandon Nuffer request for cooperative funding for National Finals event November 2-6, 2022

Brandon Nuffer and Katie Nuffer explained that they and four other persons had purchased the rights to the WSSRA event from Marc Page. Nuffer said he and the other owners have been active with the association for some years and are familiar with the hurdles they need to overcome to help the National Finals event reach its full potential. Currently, they have more requests for sponsors, vendors and sanctioning than the last year. They are changing the format slightly to have the event start Wednesday night and conclude Saturday night. The hope is more people will travel from farther away to participate if Sunday is a travel day. In response to a question from the board, staff noted that the prior management of the WSRRA had not repaid the underwriting provided for the event held last year

**Jim Billingsley moved to approve the request for cooperative funding as a grant of \$15,000 and underwriting of \$10,000. Motion carried, 5-0.**

7.3. Souza's Bucking Bulls and Big Dreams Bucking Bulls Association, Manuel Souza request for cooperative funding for Bucking Bull event April 1-3, 2022

Souza was not present. Director Petersen explained this is a new event that is planned for an otherwise slow time. The event is an opportunity for owners of bulls to get scored, and some plan to bring in their own riders.

**Jim Billingsley moved to approve \$5,000 underwriting and \$5,000 grant cooperative funding for Souza's Bucking Bulls and Big Dreams Bucking Bulls Association. Motion carried, 5-0.**

7.4. Winnemucca Basque Festival, Maureen Macdonald request for facility grant June 11-12, 2022

Maureen Macdonald and Katie Garijo presented the request from the Winnemucca Basque Club for the facility grant for both halls for the Winnemucca Basque Festival. They are excited that the event will be happening this year after having to cancel due to COVID-19 the last two years. This year's dates coincide

with high school graduation, which gives families coming to town another activity to participate in, and should help increase participation. The club keeps the event free other than food and drink.

**Jim Billingsley moved to approve granting the facility fee of \$2,000 for the Winnemucca Basque Festival. Motion carried, 5-0.**

7.5. Northern Nevada Reptile and Exotic Pet Expo, Andrea Baltazar request for cooperative funding for April 2-3, 2022

Andrea Baltazar presented her request for the facility fee for the East Hall and \$3,000 underwriting. Last year's event drew 15 vendors and 600 participants from Nevada, Utah, Idaho, and California. She is hoping to get five additional vendors this year.

**John Arant moved to approve the request to grant the East Hall facility fees and \$3,000 underwriting for the Northern Nevada Reptile and Exotic Pet Expo. Motion carried 5-0.**

7.6. Nevada Quarter Horse Association, Laura Wachtel request for payment of Winnemucca Events Complex facility fees for Silver State Circuit & Gambler's Choice Versatility show July 28-31, 2022 and adjustment to previously approved cooperative funding

Laurel Wachtel and Debbie Weisheim were present via remote technology. They explained that there was a misunderstanding regarding the grant funding, that they were hoping to have the Winnemucca Events Complex facility fees paid for by WCVA in addition to the \$5,000 grant.

**Brian Stone moved to approve the request to pay the facility fees for the Event Center and Pavilion at the Winnemucca Events Complex estimated to be \$6,000 instead of the previously approved underwriting award. The previously approved grant of \$5,000 will remain. Motion carried, 5-0.**

7.7. WCVA Tentative Budget for fiscal year ending June 30, 2023 request for approval

Board Administrator Swensen reported he has started the budget process but does not yet have anything for the board to take action on. This will be moved to the next agenda.

**No action taken.**

7.8 Ag. District #3 request for \$85,000 to retrofit barn #2 at the Winnemucca Events Complex

Director Petersen presented a request to upgrade and cover barn #2 at the Winnemucca Events Complex. Currently, there is a removable shade cover that is used on barn #2 during events, which provides some shade, but the shade cloth takes time to set up and easily tears. The proposed upgrade will provide a structure with a solid, permanent shade cover roof that does not require set up and take down.

**John Arant moved approve the request to retrofit barn #2 at the Winnemucca Events Complex for an amount not to exceed \$85,000. Motion carried 5-0.**

7.9 Ag. District #3 Board request for \$45,100 to purchase a vacuum trailer for stall cleaning to decrease staff time and stall turn-around time at the Winnemucca Events Complex

Director Petersen explained the possible impact to the scheduling of events if turn-around time on getting stalls cleaned in between events is not addressed. With the shortage of willing labor to clean stalls, the WEC is faced with the possibility of having to cancel some events because they will not be able to have stalls ready. The vacuum trailer will allow a smaller crew to clean more stalls in a shorter time period. This will also cut down the number of times the contents of the stalls are handled between the stall and eventual disposal.

**Jim Billingsley moved to approve the purchase of a vacuum trailer for the Winnemucca Events Center in an amount not to exceed \$45,100. Motion carried 5-0.**

7.10 WCVA staff request for credit limit increase on credit cards

Director Petersen requested approval to increase the credit limit on one of the credit cards used for the WCVA to \$15,000 to allow for use with higher dollar amount purchases.

**Brian Stone moved to approve increasing the credit card limit to \$15,000. Motion passed 5-0.**

## 8. DIRECTOR'S REPORT

8.1. Joe Mackie Hall improvement and/or renovation possibilities and priorities

Director Petersen explained that he has reached out to the engineer to come back drawings incorporating all the previously discussed ideas. There is nothing to consider at this time.

9. COUNSEL REPORT  
None

10. BOARD ADMINISTRATOR FINANCIAL REPORTS

10.1. Review and approve plan of corrective action for intergovernmental expenditures exceeding budget from Fiscal Year 2020/2021 audit

Board Administrator Swensen read the letter prepared in response to the state with corrective action regarding the intergovernmental expenditures exceeding the budgeted amount.

**John Arant moved to approve the letter and plan of corrective action. Motion passed 5-0.**

10.2. Financial Reports

Board Administrator Swensen reported that room tax revenue continues to be strong.

11. OTHER REPORTS

11.1. Miscellaneous reports

Reports were available in the board packet for review.

Jim Billingsley shared that NDOT will have I-80 closed at Emigrant Pass on Father's Day weekend. The interstate will be closed from 9:00 pm Saturday, June 18 to 5:00 am the morning of Sunday, June 19.

Ron Cerri noted that Diamond A is still closed due to a sewer issue, and that Rocky View seems to be open now. Ron also noted that Fallon has completed their Event Center, he has had one tour and is scheduled to be there for a meeting on February 17.

12. PUBLIC COMMENT

No public comment.

13. ADJOURNMENT

**John Arant moved to adjourn the meeting at 5:18 p.m. Motion carried, 5-0.**

The meeting was adjourned to the next regular meeting, or to the earlier call of the Chair or of any three (3) members of the Board.

Respectfully submitted,

Liz Barnard  
Administrative Clerk

**APPROVED:** March 16, 2022

**VOTE: WINNEMUCCA CONVENTION & VISITORS AUTHORITY BOARD**

**AYES:** Boyle, Stone, Arant, Billingsley, Cerri

**NAYS:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Terry Boyle, Chair

\_\_\_\_\_  
Liz Barnard, Administrative Clerk