

- 13. Other Reports
- 14. Next Meeting Date
- 15. Adjournment

MINUTES, JULY 15, 2020

- 1. Time, Place and Date.** The Winnemucca Convention & Visitors Authority met in regular session in full conformity with the law at the Winnemucca Convention Center, West Hall, Winnemucca, Nevada at 4:00 pm on Wednesday, July 15, 2020 with Chairman Terry Boyle presiding.

In accordance with Governor Sisolak's Declaration of Emergency in Response to the COVID-19 epidemic, the configuration of the Board's meeting room was doubled in size to accommodate a set-up of a minimum of 6 feet between each Board and Staff member at the head table. The audience chairs were set up not closer than 6 feet to the head table, with seats not less than a minimum of 6 feet apart in all directions. Board members and staff observed face covering and social distancing covid emergency regulations. Audience did likewise. A total of 12 persons were present at one time, within the room emergency limit of 22 persons in the combined Sonoma Mountain and Jackson Mountain meeting rooms.

2. Pledge of Allegiance.

3. Attendance. *Convention and Visitors Authority Board Officials Present:*

Terry Boyle	Chairman and Motel Representative
Brian Stone	Vice Chairman and Hotel Representative
Jim Billingsley	Treasurer and City Representative
John Arant	Business Representative
Bill Macdonald	Secretary and Counsel
Kendall Swensen	Board Administrator

Convention and Visitors Authority Board Officials Absent:

Ron Cerri	County Representative
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Staff Members Present:

Kim Petersen	Director
Shelly Noble	Administrative Clerk

Staff Members Absent:

None

Others Present:

Craig Walters	44-Hour Softball Tournament
Lyle Walters	44-Hour Softball Tournament

Adua Boyle
Ashley Maden

The Humboldt Sun

4. Public Comment.

None.

5. Meeting Notice Report.

Chairman Boyle reported that notice, including meeting agenda, was posted by Shelly Noble by 9:00 am Friday, July 10, 2020 at Humboldt County Library, Court House, Post Office, City Hall and Convention Center West Hall. No persons have requested mailed notice during the past six months.

6. Business Impact Determination. Chairman Boyle asked whether any agenda item proposes the adoption by the city or by the county or by the WCVA of any rule, including any ordinance or resolution which would impose, increase or change the basis for the calculation of a fee that is paid in whole or in substantial part by businesses, which would impose a direct and significant economic burden upon a business or directly restrict the formation or expansion of a business, pursuant to NRS Chapter 237? The Chairman called for board or public input thereon; Counsel reported there was no agenda problem; there was no public comment thereon. Action taken.

Brian Stone made a motion that there appears to be no business impacting fee matter on today’s agenda. The motion carried, 4-0.

7. Minutes, Review & Action

Prior meeting minutes of June 17, 2020.

Brian Stone made a motion to accept the minutes of the June 17, 2020 meeting. Motion carried, 4-0.

8. Claims, Review & Action. The following claims, which had been submitted in list form to the board members for review with their 3-day meeting notice and agenda, with the opportunity to obtain further information before or at the meeting, were submitted for payment on July 15, 2020:

<u>BANK ACCOUNT</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
Nevada State Bank	24663 – 24742	\$188,126.00

Jim Billingsley made a motion to approve all claims submitted for July 15, 2020. The motion carried, 4-0.

9. General Business, for discussion & possible action

9.1 Accommodations tax 9-month refund requests, for possible action

Suarez (\$404.25), Goodner (\$445.20)

Terry Boyle made a motion to approve the accommodation tax 9-months deemed to be a permanent resident refunds for Dakota Suarez (\$404.25) and Jubal Goodner (\$445.20). Motion carried, 4-0.

9.2 Craig Walters, Model T 44-Hour Softball Tournament, July 24-26, 2020, COVID-19 requirements/restrictions for participants and spectators throughout the event, documentation of teams scheduled to participate in tournament weekend, for information

Lyle Walters presented his and Craig's plan for maintaining player and spectator safety at their upcoming tournament. These include:

- Everyone at the Sports Complex will be required to wear a mask. The only exceptions will be team members during their games.
- The stands will not be available for spectators to use. They will be blocked off. There will be limited viewing areas at the end of the dugouts along the base lines. Groups of spectators will be socially distanced from each other.
- Lines outside the concession stand will have marks delineated on the ground at six-foot increments.
- There are three divisions of teams – Mens, Womens and Co-Ed. Each division will be the only teams playing at the same time.

Craig and Lyle will be monitoring people at the Complex throughout the weekend to make sure that these rules are followed. They are not expecting the number of spectators that have attended in the past. They encouraged the board to contact them if there are other rules they need to implement for their tournament weekend.

Craig reported that, as of today, they have 27 men's teams, 27 women's teams and 12 co-ed teams that have committed to play. He feels that with this number of teams they will have a full schedule for 44 hours of softball from Friday through Sunday. At last month's meeting this board approved additional funding of \$1,000 for every 5 additional teams above the 30 that had already committed. With this number of teams, additional funding of \$7,000 would be available for the tournament. Since we do not know if some of the teams will be unable to participate at the last minute, the board decided that \$3,500 of this funding would be available now and the balance available right before the tournament. Kim asked if participants were going to be allowed to camp at the complex and Mr. Walters stated that no one has asked about camping.

10. Director's Report.

10.1 Financial reports on WCVA events

No report.

11. Secretary and Counsel, Monthly report, for discussion & possible Action

11.1 Chamber of Commerce Report for July 2020, for review

This report is included in Bill's report.

11.2 Update on delinquencies

We still have a couple of small properties that are delinquent. If their taxes are not brought current by the next WCVA meeting, Bill will be asking for this board's approval to proceed with filing a lien against them for taxes due.

11.3 Annual city & County room tax report

Bill will be in contact with Kendall and then complete and file this report.

11.4 Pending Improvements project status reports

No report.

11.5 Coronavirus COVID-19 update

No report.

11.6 Other Recent developments

No report.

12. Board Administrator.

12.1 Financial Reports, for discussion

No report.

13. Other reports

13.1 2020 Silver State International Rodeo

The production of this year's rodeo was quite challenging with the number of participants that came to compete. On our end, the stall and camping reservations and assignments went pretty well utilizing our new online system. As with anything, there are some changes that need to be made but considering the volume of reservations that were made in a short amount of time, things went fairly smoothly. Everyone that came onto the grounds was required to sign a waiver agreeing not to enter into litigation against Humboldt County, the Winnemucca Events Complex, City of Winnemucca or Winnemucca Convention & Visitors Authority if they became ill after the event and to follow all state and local guidelines, as outlined by our local health board. Additionally, if anyone does become ill after attending this event, they agreed to notify us. To date, we have not received any correspondence from participants or spectators claiming to be ill. According to Dale Owen, President of Silver State International Rodeo, this year's event

was the largest yet in its 35-year history. He also stated that they will be limiting the number of participants in future years.

13.2 2020 Superior Livestock Auction

This year's event is going to be held at the Event Center on the Winnemucca Events Complex (WEC). This will allow for tables for auctioneer personnel, buyers and sellers to be spaced out the required 6 feet apart. WEC staff will push the bleachers towards the arena which will allow the auction set-up on the east end of the concourse. Thursday night's buyer/seller appreciation bar-be-que will be held in the arena. Again, the tables will be spaced out appropriately with a maximum of 6 people per table. In the past, Winners has provided the bar but with the latest directive from the state ordering bars to close, Brian Stone is not willing to take a chance of losing his liquor and/or gaming license by providing this bar. He will talk to Jim Davis to make sure he is aware of this. The board had quite a few questions about Jim Davis' plans so that the state directives are followed (face masks, social distancing, disinfecting, etc). Since Jim was not present, these questions could not be answered. The board directed Kim to write to Jim outlining their concerns and to make sure he is aware of our state's directives.

13.3 2020 Western States Ranch Rodeo Finals

Terry stated that this year's finals, in November, have been canceled.

13.4 PRCA Circuit

Jim Billingsley has been in contact with a representative of PRCA (Professional Rodeo Cowboys Association) who is interested in bringing one of their events to Winnemucca. They are interested in dates in early November. Kim pointed out that these dates are not available due to the Western States Ranch Rodeo Finals utilizing the same dates and we need to protect the Rodeo Finals event's having that time slot in future years.. Even so, Jim will get the contact information to Kim so that he can check into this further.

14. Public Comment

None.

15. Regular Business. Next Meeting. The Board confirmed the next regular meeting date of Wednesday, August 19, 2020, 4:00 pm.

16. Adjournment. *Brian Stone made a motion to adjourn this meeting. Motion carried, 4-0.*

The meeting was adjourned to the next regular meeting, or to the earlier call of the Chairman or to the call of any three (3) members of the Board on three (3) working days notice.

Respectfully submitted,

Shelly Noble

APPROVED ON _____, 2020

As written _____

As corrected _____

Winnemucca Convention & Visitors Authority Board

TERRY BOYLE
Chairman and
Motel Representative

BRIAN STONE
Vice Chairman and
Hotel Representative

JIM BILLINGSLEY
Treasurer and City Representative

ABSENT
RON CERRI
County Representative

JOHN ARANT
Business Representative

Attest:

BILL MACDONALD
Board Secretary and Counsel

KENDALL SWENSEN
Board Administrator