

Staff Members Absent:

None

Others Present:

None

4. Public Comment

No public comment.

5. Meeting Notice Report.

Chairman Boyle reported that notice, including meeting agenda, was posted by Shelly Noble by 9:00 am Friday, January 25, 2019 at Humboldt County Library, Court House, Post Office, City Hall and Convention Center West Hall. No persons have requested mailed notice during the past six months.

- 6. Business Impact Determination.** Chairman Boyle asked whether any agenda item proposes the adoption by the city or by the county or by the WCVA of any rule, including any ordinance or resolution which would impose, increase or change the basis for the calculation of a fee that is paid in whole or in substantial part by businesses, which would impose a direct and significant economic burden upon a business or directly restrict the formation or expansion of a business, pursuant to NRS Chapter 237? The Chairman called for board or public input thereon; there was none. Action was taken.

Terry Boyle made a motion that there appears to be no business impacting fee matter on today's agenda. The motion carried, 4-0.

7. General Business, for discussion & possible action

7.1 Steele & Associates, Presentation and Acceptance of FY 2018 WCVA audit report, for possible action

Vanessa Davis of Steele & Associates was scheduled to be here today to make this report. Unfortunately, she has been very ill recently plus Kendall ended up having an emergency appendectomy last Friday. The result of these two situations is that a draft of the audit has been prepared but not the final version. Kendall asked that the presentation and acceptance of the FY 2018 audit be placed on the WCVA February meeting. So due to these medical circumstances, formal action on the acceptance of the 2018 WCVA audit is continued to the February meeting.

7.2 Convention Center West Hall carpet bids, rescind last meeting's acceptance of bid, review & award bid, for possible action

At our regular meeting earlier this month the board accepted the bid from Quality Floors & Paint (QFP) for the West Hall carpet project in the amount of \$53,317.05. After the meeting we were made aware that QFP does not qualify to perform a job at this dollar amount and Kim notified the owner,

Pachi Bengochea, that his bid could not be accepted. In order to proceed with this project the board needs to accept the alternative bid that was received from Desert Design. ***John Arant made a motion to rescind the action taken on January 16, 2019 which awarded the West Hall carpet bid to Quality Floors & Paints, due to contract limit issues, and to accept the West Hall carpet bid from Desert Design in the amount of \$57,662.50. Motion carried, 4-0.***

8. Other reports

8.1 Kim reported that the Event Center Sound System project is completed and the board will be invited to a demo next week before the state high school wrestling tournament. A representative from the sound company will be here for the wrestling tournament and also during Ranch Hand Rodeo to make sure everything works as it should.

8.2 In order to take advantage of more of the Event Center scoreboard capabilities, Kim has been working with an individual who will design a program to display real time scores during the upcoming Ranch Hand Rodeo and other events that weekend. He is also in contact with a consultant who has expertise with our scoreboard and its software. By utilizing the skills of these individuals, he is looking forward to streamlining the compilation of event scores and disseminating information to the spectators more quickly. Kim is also working to have video equipment and monitors installed near the concession stand and office so that people can watch the events taking place in the arena.

8.3 Jim thanked Kim for his assistance is purchasing the mat lights that will be used during the championship matches at the NIAA State Wrestling Tournament next weekend. Jim expressed concern that area restaurants would not be ready to serve wrestlers and their families Friday night after 8 pm. Kim will contact the newspaper to see if they will do a story on the tournament so that area businesses are aware of the influx of participants and their families that weekend.

8.4 Kim is working with Superior Livestock to ensure that their 2021 dates do not overlap with the World Championship Horseshoe Tournament dates should we be awarded this tournament.

8.5 Bill passed out copies of the required ethical standards reports that members are required to sign. He will collect the signed forms and see that they are submitted.

9. Public Comment

None.

10. Regular Business. Next Meeting. The Board confirmed the next regular meeting date of Wednesday, February 20, 2019, 4:00 pm.

11. Adjournment. *Jim Billingsley made a motion to adjourn this meeting. Motion carried, 4-0.*

The meeting was adjourned to the next regular meeting, or to the earlier call of the Chairman or to the call of any three (3) members of the Board on three (3) working days notice.

Respectfully submitted,

Shelly Noble

APPROVED ON _____, 2019

As written _____

As corrected _____

Winnemucca Convention & Visitors Authority Board

TERRY BOYLE
Chairman and
Motel Representative

BRIAN STONE
Vice Chairman and
Hotel Representative

JIM BILLINGSLEY
Treasurer and City Representative

ABSENT
RON CERRI
County Representative

JOHN ARANT
Business Representative

Attest:

BILL MACDONALD
Board Secretary and Counsel

KENDALL SWENSEN
Board Administrator