

WINNEMUCCA CONVENTION & VISITORS AUTHORITY
Meeting Minutes – Regular Meeting
August 16, 2023
Winnemucca Convention Center
50 West Winnemucca Boulevard
Winnemucca, Nevada 89445

The meeting was held at the date and place described above at the time scheduled on the posted meeting notice and agenda. The attendees in-person and via remote technology and absences were as follows:

Convention and Visitors Authority Board Officials Present:

Brian Stone, in-person	Chair and Hotel Representative
John Arant, in-person	Vice Chair and Business Representative
Terry Boyle, in-person	Treasurer and Motel Representative
Ron Cerri, via remote technology	County Representative
Theresa Mavity, via remote technology	City Representative
Kendall Swensen, in-person	Board Administrator
Kent Maher, in-person	Board Counsel

Convention and Visitors Authority Board Officials Absent:

None

Staff Members Present:

Kim Petersen, in-person	Director
Liz Barnard, in-person	Administrative Specialist

Staff Members Absent:

None

Others Present:

Shannon Giordano, in-person	Giordano Ventures
Gianni Giordano, in-person	Giordano Ventures
Giovanni Giordano, in-person	Giordano Ventures
Kristin Hillmer, via remote technology	Cumming Group
Kevin Kemner, via remote technology	TSK Architects
Carolina Dias da Silva, via remote technology	TSK Architects

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER, ROLL, DETERMINATION OF QUORUM

The meeting was called to order at 3:00 pm, the board members in attendance constituted a quorum.

2. PUBLIC COMMENT

No public comment.

3. MEETING NOTICE REPORT

Board Chair Stone reported that the meeting notice and agenda were posted by staff prior to 9:00 am Friday, August 11, 2023, at the Convention Center West Hall, the Convention Center East Hall (the place of the meeting), online at notice.nv.gov, online at winnemucca.com, and online at humboldtcountynv.gov. No persons have requested mailed notice during the past six months.

No action taken.

4. BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a “business,” as the term is defined by statute, the board agreed, and

John Arant moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or to directly restrict the formation, operation, or expansion of a business. Motion carried, 5-0.

5. CLAIMS REVIEW

The following claims were submitted in list form to the board members with the meeting notice and agenda; there was the opportunity to review and obtain further information before or at the meeting:

<u>BANK ACCOUNT</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
Nevada State Bank	26975 - 27023	\$770,999.58

Brian Stone moved to approve all claims submitted for August 16, 2023. Motion carried, 5-0.

6. CONSENT AGENDA

6.1) WCVVA Meeting Minutes July 2023

6.2) Accommodation Tax 9-month refund requests as follows: Brown (\$421.20), Briggs (\$432.60), Ibrahim (\$784.68), Poirier (\$673.44)

John Arant moved to approve the consent agenda as submitted. Motion carried, 5-0.

7. GENERAL BUSINESS

7.1) Cumming Group/TSK, Joe Mackie (East) Hall exterior renovation project, presentation and review of project design proposals, and possible approval of design concepts for exterior building improvements and authorization to proceed with the project design and engineering phase, update on timeline and cost estimates

The team from Cumming and TSK presented an updated cost estimate and the project possible timeline, and discussed the solicitation of bids process and construction management.

Terry Boyle moved to continue with the project as proposed based on the cost estimate presented. Motion carried, 5-0.

7.2) Lindsey Tregellas, 777 Barrel Racing, cooperative funding request for Last Dash 4 Cash Barrel Race, November 3-5, 2023, \$7,500

Director Petersen explained that this is an annual event which is successful in attracting visitors to the town for the weekend.

Theresa Mavity moved to approve awarding a \$7,500 grant as requested. Motion carried, 5-0.

7.3) Kent Arrien, request for cooperative funding to underwrite and match funds for Denio Range improvements, \$15,472.93

Item tabled to another meeting. No action taken.

7.4) Shannon Giordano, Giordano Ventures, request for cooperative funding, Berry's Area 1 USPSA Championships presented by HawkTech Arms, May 16-19, 2024, \$25,000

Shannon, Gianni and Giovanni Giordano presented the funding request to assist with the proposed hosting in Winnemucca by Giordano Ventures of the USPSA (United States Practical Shooting Association) Area 1 Championship match and explained that this event has rotated between a few states over the past few years. It is estimated to attract 350 to 500 competitors plus approximately 40 staff members to produce the four day event. Board member Boyle commented that bringing that number of persons for that many days will be a worthwhile return on investment.

John Arant moved to approve awarding a \$25,000 grant as requested. Motion carried, 5-0.

7.5) Nevada-Idaho ACTRA, request for 2023 cooperative funding, NV-ID ACTRA Finals, September 14-17, 2023, \$6,400

Director Petersen explained that this is another annual event that brings a lot of people to town. The item as posted on the agenda has an incorrect funding amount. The correct funding amount is \$11,200 which includes the facilities fees and the grant request. If approved, the board meeting agenda for the next meeting will include the item for ratification with the correct funding amount.

John Arant moved to approve funding as requested. Motion carried, 5-0.

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7.6) Travis Petersen, Western States Mine Rescue Association, request for cooperative funding, 2023 Nevada Safety Olympiad, August 16-18, 2023, \$5,800

Travis Petersen presented the event and the request during the public comment portion of the board last month and no action was taken because the matter was not on the meeting agenda. Director Petersen noted that the event started on the same day of that board meeting. The request is for payment of the \$3,800 facility fees at the Event Center and \$2,000 in grant funding.

John Arant moved to approve the request for \$5,800 in cooperative funding. Motion carried, 5-0.

7.7) WCVA staff, East Hall garage repair project proposal, review of responses to request for proposals, discussion of project scope and cost, and possible approval or rejection of bid(s) received and direction to WCVA staff for the repair project

Director Petersen explained that after the bid received from the first RFP solicitation was rejected as too high, another RFP was solicited to obtain proposals for just one phase of the total project in the hope of receiving a more competitive price. The only bid received was for the entire project, which was non-responsive because it exceeded the scope of the second RFP. The board may reject the bid received as non-responsive, then publish a notice that no responsive bids were received in response to the solicitation and authorize staff to negotiate for the work to be performed.

Brian Stone moved to reject the only bid received as non-responsive and to authorize staff to proceed with the notice publication and negotiation for the work performance as explained. Motion carried, 5-0.

8. DIRECTOR'S REPORT

Director Petersen reported a Safety Olympiad team was treated poorly by the staff at Wingers; they came in after three other teams were served and were refused service with no explanation. Staff will attempt to let area restaurants know when larger events are coming up to allow more informed staffing decisions.

9. COUNSEL REPORT

No report.

10. BOARD ADMINISTRATOR FINANCIAL REPORTS

10.1. Financial Reports

Reports were available in the board packet for review. Board Administrator Swensen noted that room tax revenue was up over the previous month and the investments are catching up. The audit preparation process started and all required reports have been filed in a timely manner with the state.

11. OTHER REPORTS

11.1. Miscellaneous reports, updates and information

Reports were available in the board packet for review.

12. PUBLIC COMMENT

No public comment.

13. ADJOURNMENT

The meeting was declared adjourned at 4:20 pm.

Respectfully submitted,

Liz Barnard
Administrative Specialist

APPROVED: September 12, 2023

VOTE: WINNEMUCCA CONVENTION & VISITORS AUTHORITY BOARD

AYES: Stone, Arant, Boyle, Cerri, Mavity _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED:

ATTEST:

Brian Stone, Chair

Liz Barnard, Administrative Specialist