



*Winnemucca Events Complex - 1000 Fairgrounds Rd. Winnemucca, NV 89445*



*Winnemucca Events Complex  
1000 Fairgrounds Rd.  
Winnemucca, NV 89445*

## WINNEMUCCA EVENTS COMPLEX

### COVID-19 Action Plan Requirements and Recommendations for Operating Equine/Livestock Competitions in the COVID-19 Environment

Effective May 18, 2020

Mr. Kim Petersen, Director  
Winnemucca Events Complex  
(775) 4218781



**Table of Contents**

A. Purpose & Scope-----4

B. Definitions -----5 & 6

**Mandatory Requirements for Competition Organizers**

C. General -----7

D. Agreements -----7 & 8

E. Health and Medical Screening -----8 & 9

F. Signage -----9

G. Social Distancing & Limiting Entries and/or Stabling-----9 & 10

H. Spectator Seating, High Traffic Congested Areas -----10

I. Concession Stands -----11

J. Enforcement Authority -----11

**Mandatory Requirements for Participants**

K. General -----12

L. Waiver/Release & Indemnity Agreement -----12

M. Social Distancing/Participation Protocols -----12

**Recommended Best Practices for Competition Organizers**

N. General Considerations -----12 & 13

O. Considerations for Facilities, Staff, Medical Personnel, Service Providers &  
Volunteers-----13 & 14



P. Competition, Schooling & Exercise Area Considerations -----14 & 15

Q. Stabling Considerations -----15

**Recommended Best Practices for Participants**

R. Access & Monitoring Considerations -----15 & 16

S. Cleaning & Sanitizing Considerations -----16

**Additional Resources**

T. Resources and Reference Tools-----17 & 18



## **A. Purpose & Scope**

The Winnemucca Events Complex (WEC) is dedicated to ensuring the safety and welfare of all participants, spectators, vendors and livestock. As we begin to navigate the “new normal” at WEC competitions and events, we have centralized the requirements and recommendations from public health experts that will be in effect at WEC competitions. While there is no way to eliminate all risks related to COVID-19, the following requirements and recommendations are aimed to decrease the risk of COVID-19 infection. These requirements and recommendations are intended to ensure WEC organizers, participants, vendors and spectators are following the most recent guidelines from federal, state, and other public health officials. As that guidance continues to change, the content of this action plan will be modified to reflect those changes.

These requirements and recommendations for operating WEC competitions are in effect immediately and until further notice, however, they are subject to modification as the guidelines from the government and public health officials’ changes.

We are all in this together and the situation requires that each one of us take personal responsibility for the health, safety, and welfare of ourselves, our family members, and our colleagues and peers in the competition environment. Whether participant, competition organizer and staff, or vendor and support personnel, we each need to exercise caution, take precautionary measures, be accountable, and always utilize good judgement while interacting with one another at competitions.

Winnemucca Events Complex will continue to monitor the situation, consult with you and adjust as warranted.



## B. Definitions

**Winnemucca Events Complex (WEC)** – Humboldt County Fairgrounds, 1000 Fairgrounds Rd, Winnemucca, NV 89445 (775) 623-2220

**CDC** – Centers for Disease Control. All activity that occurs at a competition held on the Winnemucca Events Complex must be conducted in accordance with CDC guidance protocols.

**Competition Area/Warm up Area** - For purposes of this document, any reference to competition area and/or warmup area includes rings, arenas, fields, cross-country fields, and any other areas designated for competition, schooling, or exercise purposes.

**Competition Organizer** – For purposes of this document, Competition Organizer includes any individual or entity that acts as competition manager, licensee, and includes any designee(s) with management authority over the competition and its operations.

**Competition Staff** – For purposes of this document, competition staff includes any individual who is employed or contracted by competition management. Competition staff includes, but is not limited to, arena crews, jump crews, stable crews, competition office staff, medical personnel, awards crew, in-gate personnel, paddock managers, announcers, licensed officials, scribes, etc.

**Face Masks** – For purposes of this document, any reference to face masks includes cloth face coverings, N-95, KN-95 and surgical masks. \*\*\*The CDC recommends wearing cloth face coverings in public settings where other social distancing measures are difficult to maintain. Cloth face coverings should fit snugly but comfortably against the side of the face, be secured with ties or ear loops, include multiple layers of fabric, allow for breathing without restriction and be able to be laundered and machine dried without damage or change to shape.

**Isolation** – Separation of a person or group of people known or reasonably believed to be infected with a communicable disease and potentially infectious, from those who are not infected to prevent the spread of the communicable disease.

**Participants** – For purposes of this document, any reference to Participants includes owners, lessees, riders, athletes, vaulters, parents, drivers, trainers, coaches, grooms, lopers, navigators, personal care assistants (PCAs), and any other required support personnel/staff that are essential for providing care to the horses and/or the athletes.

**PPE** – Personal Protection Equipment



**Quarantine** – Separation of a person or group of people, known or reasonably believed to have been exposed to a communicable disease but are not yet symptomatic, from others who have not yet been exposed, to prevent the possible spread of the communicable disease.

**Social Distancing** – Defined as avoiding congregate settings or concentration of individuals in a single area and maintaining a minimum of six feet from others unless impossible.

**Public/Spectators** – For purposes of this document, spectators refers to the general public, fans, or any individuals who are not directly involved in the competition by way of being a participant, a member of competition staff, a service provider (e.g. media or photographer), volunteer, or other support personnel (farrier, veterinarian, etc.).

**Service Providers** – For purposes of this document, service providers are those individuals or entities who provide direct services contracted by competition management. Service providers include but are not limited to vendors, caterers, feed suppliers, photographers, videographers, media, cleaning service providers (including portable restroom service), and waste disposal personnel.

**Support Personnel** - For purposes of this document, support personnel are those individuals employed or contracted by Participants who are essential for providing care to horses and/or participants. Support personnel includes, but is not limited to, veterinarians, farriers, equine therapists, and braiders, etc.

**Symptoms** – Symptoms of COVID-19 include, but are not limited to, subjective or measured fever, cough, and shortness of breath and/or difficulty breathing. Additional symptoms may include sore throat, muscle pain, headache, chills/shaking, or newly developed loss of taste or smell.

**Temperature Monitoring** – The non-contact body temperature testing utilizing technology that scans forehead temperature (temporal or infrared thermometer) to measure an individual's body temperature to verify no fever is present. For purposes of this document, a fever is defined as an elevated body temperature of 99.5°F (37.5° C) or higher. This definition of fever utilizes a temperature threshold slightly lower than in CDC guidelines, but this more stringent temperature threshold prevails as the requirement.

**WHO** – World Health Organization. All activity that occurs at RSLEC must be conducted in accordance with WHO recommendations.



## **Mandatory Requirements for Competition Organizers**

### **C. General**

All WEC competitions must comply with all applicable federal, state and local regulations, requirements and orders as well as WHO recommendations and CDC guidelines as they relate to mass gatherings and sporting events. Additionally, competition organizers must implement the WEC requirements listed on the following pages and are very strongly encouraged to implement all recommended best practices contained herein or similar practices for mitigating risks related to the COVID-19 virus.

These requirements are in effect immediately and until further notice, however, they are subject to revisions as the COVID-19 virus environment changes.

WEC Competition Organizers must complete the WHO Mass Gathering for Sports Risk Assessment Tool. Competition Organizers are encouraged to consult their insurers and legal counsel as well.

### **D. Agreements**

- Execute the Addendum to the WEC Licensing Agreement (provided by WEC) by the required deadline prior to the start of the competition.
- Ensure that all participants, including licensed officials and volunteers, provide emergency contact information and execute an updated Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement required by WCVA, as a condition of participation. Please ensure use of the updated form for competitions starting on May 18, 2020, or after.
- Create an Emergency Response Plan specific to a COVID-19 incident or outbreak that includes local medical resources and addresses outbreak protocols including medical evaluation, isolation and quarantine, and reporting.
  - If a COVID-19 incident or outbreak occurs, WEC, all participants and competition staff must be notified.
  - Provide training for competition staff, volunteers and licensed officials regarding all procedures and requirements associated with the Plan.
  - Ensure vendors and service providers are included in the communication and training requirements associated with the Plan.
  - Disseminate a copy of the Plan to all applicable competition personnel.



- Inform all participants, officials and competition personnel of protocols and safeguards implemented for their protection against spreading COVID-19 by providing them with a list of such measures.

### **E. Health and Medical Screening**

- At this time, WEC requires that upon their first arrival at the grounds, all personnel (Contestants, Stock Contractors, Contract Personnel, Rodeo Committee Members) and members of their vehicle must be screened upon entrance to the grounds before access will be granted. The screening process is a series of questions and getting a temperature taken. Those individuals who do not clear the initial screening will be directed to a secondary screening and will be asked to leave the grounds for further evaluation from a medical provider. The secondary screening location for Humboldt County is Humboldt General Hospital's Clinic Suite C. The screening clinic is open 8 a.m. to 5 p.m. daily and closed for lunch from noon to 1 p.m. Appointment must be made by calling (775) 623-5222, ext. 1379. Temporary special quarantine area may be available for livestock. Anyone with a temperature of 100.5 or greater will not be permitted access to the WEC.
- If anyone develops symptoms during the event day, medical resources inside the facility will be prepared to isolate that individual and a disinfecting and decontamination response will be implemented to ensure vehicles, equipment and venue areas are quickly cleaned. Furthermore, the individual will be referred to the secondary screening location for evaluation.
- Anyone who exhibits COVID-19 symptoms or has been in contact with someone who has tested positive for COVID-19 within the last two weeks, cannot enter the competition grounds.
  - Refer to Appendix A for Self-Isolation/Self-Quarantine Directives in the event a person has a fever or exhibits other symptoms of COVID-19. \*\*Please reference participant requirements regarding temperature monitoring on page 10 for participant responsibilities.
- Notify WEC of all participants and competition staff, if a person who was present on the competition grounds tests positive for COVID-19 within 14 days of the conclusion of competition.
- Require a facemask or face covering for all staff, officials, volunteers, service providers and participants when not in the act of competing.
  - A participant cannot be disqualified or penalized for wearing a facemask or face covering while competing.



## **F. Signage**

- Post signage that displays all applicable federal, state and local regulations, requirements and orders as well as WHO recommendations and CDC guidelines as they relate to mass gatherings and sporting events in effect at the competition.
- Post signage at all entrances to the competition grounds which identifies the symptoms of COVID-19 and states the following:
  - To protect others from possible transmission of the virus, anyone who exhibits COVID-19 symptoms or has been in contact with someone who has tested positive for COVID-19 within the last two weeks, cannot enter the competition grounds. These individuals are encouraged to contact their health care provider immediately for further medical advice and must obtain documented clearance from their health care provider before entering the competition grounds. Participants must assume responsibility for themselves and their own staff (e.g. grooms, assistants, etc.). Posters with Symptoms of Coronavirus Disease placed through property.
- Post signage throughout the competition grounds (i.e. competition office, competition areas, arenas, pavilions and schooling areas, barns, stalls, etc.) which includes recommendations about good hygiene along with informing participants and others about ways to reduce the risk of COVID-19 transmission. Posters need to meet the CDC guidelines; – Stop the Spread of Germs

## **G. Social Distancing & Limiting Entries and/or Stabling**

Social distancing requirements must always be enforced throughout the competition grounds.

- Prohibit the public, spectators, and non-essential personnel such as guests from being in the competition areas until further notice.
- Organize horse arrivals and departures to limit contact between people
- Arrange judges' and other officials' areas to comply with social distancing requirements.
- Restrict competition office access to essential personnel only. Configure the space and limit the number of office staff to comply with social distancing, and limit the number of participants who can enter the competition office at one time (e.g., schedule check-in/check-out times).



- Competition Organizers may limit entries to the competition and/or to specific sections/classes within the competition to manage concentration of people and horses,
- Configure stabling to comply with social distancing requirements to manage concentration of horses and people. This may limit stalls available for the event.
- WEC will review stabling configurations to ensure the social distancing requirements are met.
  - Regardless of the scope of the limitation, the limiting of stabling must be done on a first come, first serve basis and relevant information must be posted on the competition website.
  - Competition Organizer must also communicate the system used for notifying and “wait-listing” individuals who submit stabling requests after the available spaces are filled, and the method must be equally applied to all potential participants.
- Competition Organizers must publish their policy regarding entry and stall refunds on the competition website.

#### **H. Spectator Seating, High Traffic & Congested Areas**

- Organizers to remind spectators on the importance of wearing face masks covering the nose and mouth. Organizers may require all spectators to wear face masks in the grandstands.
- Provide sanitizing stations.
- In highly congested areas, try to provide six feet markings to follow social distancing recommendations.
- Place signage around spectator seating and highly congested areas regarding safe distancing.
- Organizers should seek ways to disinfect spectator seating and heavily congested areas after each performance.



## I. Concession Stands

- Employee temperatures will be taken at the beginning of each shift.
- Wash and sanitize hands frequently throughout their shift.
- Wear masks and gloves. Changed frequently throughout shift.
- Designated work stations for employees. No mixing of food and money.
- All food completely packaged to avoid contamination.
- All condiments will be in packaged form or in enclosed containers.
- No open condiments set out in condiment table.
- All cutlery will be individually wrapped.
- Can and bottled drinks will be served. No ice will be given out.
- Provide six feet distance markers on the concession stand aisles.
- Provide sanitizing stations in and around concession stand areas.

## J. Enforcement Authority Competition

Organizer and/or WEC has the authority to remove from the facility any person who does not comply with the regulations and requirements in effect at the competition. Removal of a person from the competition grounds must be documented. Both Organizer and WEC will be notified of the name(s) of the individual(s) and reason for removal.

- The Organizer will be responsible to have adequate Safety Officer/Stewards to monitor show arenas, warmup area, barns, and grounds to ensure that The WEC Covid-19 Action Plan is being followed.
- **The Winnemucca Events Complex has the right to remove individual(s) and/or cancel the Organizer's Event at anytime for violating The WEC Covid-19 Action Plan.**



## **Mandatory Requirements for Participants**

### **I. General**

All competitions must be held and comply with all applicable federal, state and local regulations, requirements and orders as well as WHO recommendations and CDC guidelines as they relate to mass gatherings and sporting events. Participants are required to comply with these and any additional Competition Organizer requirements at all times while present on competition grounds. Failure to do so may result in expulsion from the grounds. These requirements are in effect immediately and until further notice, however, they are subject to revisions as the COVID-19 virus environment changes.

### **J. Waiver/Release & Indemnity Agreement**

Provide emergency contact information and execute an updated Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement required. Please ensure use of the updated form provided by competition organizer.

### **K. Social Distancing/Participation Protocols**

- Comply with social distancing requirements at all times while on the competition grounds.
- Wash hands often and adhere to other sanitization practices throughout the day.

## **Recommended Best Practices for Competition Organizers**

The following Recommended Best Practices have been provided to assist Competition Organizers with determining risks and developing measures to mitigate those risks.

### **L. General Considerations**

- Consider limiting the number of entrances and exits to the venue to manage the number of individuals accessing the competition grounds.
- Communication – Use radio, phone and online communication methods as much as possible and communicate important information frequently throughout the competition grounds.
- VIP and other social areas are strongly discouraged unless social distancing requirements are enforced in accordance with all applicable federal, state and



local regulations, requirements, and orders as well as WHO recommendations and CDC guidelines as they relate to mass gatherings and sporting events.

### **M. Considerations for Facilities/Organizers, Staff, Medical Personnel, Service Providers & Volunteers**

- Cleaning/Sanitizing Locations
  - Provide hand sanitization stations with access to soap and water or alcohol-based hand sanitizer at each competition area and schooling/warm up area.
  - Provide hand sanitizer to all officials, ring crew, office staff and maintenance staff.
  - Frequently sanitize surfaces touched by many: door handles, arena gates, wash racks and hoses, etc.
  - Ensure frequent cleaning and sanitizing of bathrooms, provide soap and water or alcohol-based hand sanitizer in bathrooms.
  - Prohibit the use of public water fountains.
- Competition Office
  - Strongly encourage all competitors to complete entry forms, in their entirety, including having all requisite memberships in place, prior to entering competition office.
  - Strongly encourage that all entries, adds, scratches, feed & bedding orders, billing/invoicing are done electronically.
  - Install clear plastic, glass, or other type of protective shield/barrier in front of office staff.
  - Provide hand sanitizer near the door.
  - Provide an 'in' door and an 'out' door, if possible.
  - Provide markers to delineate 6 feet spacing between people in the office and in any waiting lines (e.g., markers on floor).
  - Prepare and email competitor bills as early as possible.



- Establish appointment times for checkout at the competition office.
- Service Providers and Vendors
  - Advise any service providers (e.g. vendors, foodservice, farrier, feed suppliers, waste disposal personnel) to take precautions in accordance with federal, state, local and facility regulations and CDC guidelines.
  - For onsite food service, consider requesting provision of pre-packaged food only.

#### **N. Competition, Schooling/Warmup and Exercise Area Considerations**

- Utilize posted orders of go and/or published ride times including online orders of go and ride times.
  - At events with multiple competition areas, consider designating one area as primary where assigned times and/or orders of go take precedence.
- Consider scheduling course walks/arena walks as necessary to comply with social distancing requirements (e.g., schedule small groups in separate sections).
- Utilize individual water bottles versus community water coolers.
- Limit and/or block out seating areas or organize seating areas to comply with social distancing requirements.
- Restrict the number of people accompanying a horse to the competition area to those persons who are needed for safety or for achieving effective competition, but they all must comply with social distancing requirements.
- Schooling/Warmup and exercise area provisions:
  - Provide monitors to ensure compliance with requirements and best practices.
  - Schooling jumps/Arena Items - Provide sanitizing items (spray bottles, wipes) at each competition arena and schooling/warm-up area and advise individuals to wear gloves while handling the jumps or arena items and to wipe down these items after use.
  - Determine equine/human capacity in relation to the area and restrict access to a limited number to maintain social distancing requirements.



- In classes where participants compete collectively, the Competition Organizer must determine and communicate to participants, the maximum number of horses permitted in each competition area at one time based on the size of the competition areas and social distancing requirements.
  - Communicate with participants if classes will be divided and held as separate classes or split and held in one or more than one section.

For example:

- ❖ Classes may be divided into separate classes with each class receiving separate awards.
- ❖ Classes may be split into sections with the final section being comprised of the best entrants from each of the previous split sections with one set of awards given in the final section.
- Consider utilizing technology for information transfer to mitigate the risk of virus spread by the manual transfer of paper (i.e. judge's cards, scoresheets, etc.).
- Create a method of giving ribbons and trophies that reduces or eliminates hand-to-hand contact.

### **O. Stabling Considerations**

- Restrict access of the stabling areas to veterinarians, athletes, officials, grooms, trainers, and other essential personnel.
- Remind all personnel in the stabling areas to comply with all best practices and guidelines in effect at the competition.
- Provide hand sanitization stations in the stabling area and encourage stable personnel to use frequently

### **Recommended Best Practices for Participants**

Although not mandatory, Participants are always strongly encouraged to follow the Recommended Best Practices listed below while present on the competition grounds.

### **P. Access & Monitoring Considerations**



- Provide non-contact thermometers (e.g., temporal, or infrared) to staff and require temperature monitoring throughout the day.
- Limit access to stabling area and competition grounds to essential personnel only; discourage multiple family members from accompanying owners and riders.
  - Consider having riders meet their horses at the competition or schooling areas/warmup areas or other pre-designated area to further limit contact in the stabling area.
  - Consider the use of mounting blocks to avoid one-on-one contact between riders and grooms/assistants.
- Provide adequate food and beverage supplies for your barn and your support staff for the duration of the competition to avoid unnecessary community exposure.

#### **Q. Cleaning & Sanitizing Considerations**

- Provide hand sanitizer, gloves, masks, and other PPE deemed necessary to your barn staff and other personnel and encourage them to use these items on a regular basis.
- Do not mix equipment (tack, grooming supplies, lead shanks, etc.) and sanitize between each use.
- Regularly sanitize bikes/motorbikes/golf carts/car & truck door handles, stable doors, bucket handles, light switches, etc., and equipment including tack, grooming, feeding, stall cleaning materials, etc.
- Schedule competition days (ride times, schooling times, etc.) as efficiently as possible to minimize time spent on the competition grounds each day.





## Additional Resources

### R. Resources & Reference Tools

CDC (Centers for Disease Control)

Symptoms of Coronavirus and treatment resources

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

Resources for Large Community Events and Mass Gatherings

<https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/index.html>

Q&A on Event Planning and COVID-19 <https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/event-planners-and-attendees-faq.html>

Guidance for Organizers - Mass Gatherings and Event Preparation Print Resources

<https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/mass-gatherings-ready-for-covid-19.html>

Poster – Symptoms of Coronavirus Disease <https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID19-symptoms.pdf>

Spanish Version <https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID19-symptoms-sp.pdf>

Poster/Fact Sheet - What you should know about COVID-19 to protect yourself and others <https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet.pdf>

Spanish Version <https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet-sp.pdf>

Poster – Stop the Spread of Germs <https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs.pdf>

Spanish Version <https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs-sp.pdf>

Poster – STOP: Stay at home when you are sick!

[https://www.cdc.gov/coronavirus/2019-ncov/downloads/316129-B-StayHomeFromWork\\_Poster.pdf](https://www.cdc.gov/coronavirus/2019-ncov/downloads/316129-B-StayHomeFromWork_Poster.pdf)



Spanish Version [https://www.cdc.gov/coronavirus/2019-ncov/downloads/316129-B-StayHomeFromWork\\_Poster\\_ESP.pdf](https://www.cdc.gov/coronavirus/2019-ncov/downloads/316129-B-StayHomeFromWork_Poster_ESP.pdf)

Poster/Fact Sheet – Share Facts About COVID-19  
<https://www.cdc.gov/coronavirus/2019-ncov/about/share-facts-h.pdf>

Spanish Version Audio/Video Resources [https://www.cdc.gov/coronavirus/2019-ncov/downloads/315446-B\\_FS\\_ShareFactsAboutCOVID-19.pdf](https://www.cdc.gov/coronavirus/2019-ncov/downloads/315446-B_FS_ShareFactsAboutCOVID-19.pdf)

Public Service Announcement Samples for use by Organizers  
<https://www.cdc.gov/coronavirus/2019-ncov/communication/public-service-announcements.html>

Reference Videos  
<https://www.cdc.gov/coronavirus/2019-ncov/communication/videos.html>

Husch Blackwell State-by-State COVID-19 Resources  
<https://www.huschblackwell.com/state-by-state-covid-19-guidance>

USOPC (United States Olympic and Paralympic Committee) USOPC Sports Event Planning Considerations post-COVID-19 <https://www.usef.org/forms-pubs/9QYzVSIAd1Q/usopc-sports-event-planning>

Points of Entry and Mass Gatherings <https://www.who.int/emergencies/diseases/novel-coronavirus-2019/technical-guidance/points-of-entry-and-mass-gatherings>

Q&A on Mass Gatherings and COVID-19  
<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/question-and-answers-hub/q-a-detail/q-a-on-mass-gatherings-and-covid-19>

Key Planning Recommendations for Mass Gatherings <https://www.who.int/publications-detail/key-planning-recommendations-for-mass-gatherings-in-the-context-of-the-current-covid-19-outbreak>

Considerations for Sports Federations/Sport Event Organizers when planning mass gatherings [https://apps.who.int/iris/bitstream/handle/10665/331764/WHO-2019-nCoV-Mass\\_Gatherings\\_Sports-2020.1-eng.pdf](https://apps.who.int/iris/bitstream/handle/10665/331764/WHO-2019-nCoV-Mass_Gatherings_Sports-2020.1-eng.pdf)

Content Sources: Content for this guideline was obtained from guidelines developed by PRCA, US Equestrian Federation & Reno-Sparks Livestock Events Center.