

**Humboldt County Rodeo Board  
Agricultural District #3 – Regular Meeting  
March 10, 2021**

**Board Members Present or via Teleconference or Videoconference:** Kent Maher, Chris Bengoa, and Dale Owen

**Board Members Present via Teleconference or Videoconference:** Fergus Laughridge and Becky Hill

**Board Members Absent:** Dave Louk, Tom Brown and Ginny Hawkins.

**Staff Present:** Kim Petersen, Charlene Fetterly and Darrel Field

**Others Present:** None

**CALL TO ORDER**

Kent called the meeting to order at 5:39 pm.

**PUBLIC COMMENT**

There were no members of the public present at this meeting.

**MINUTES CORRECTION - APPROVAL**

Dale moved to approve the February 10, 2021 minutes. The motion passed unanimously.

**CORRESPONDENCE REVIEW**

No correspondence was presented.

**WINNEMUCCA EVENTS COMPLEX (WEC)**

a. Surplus property update

Kim reported that the items designated as surplus at our last meeting are now available for purchase via auction on [www.publicsurplus.com](http://www.publicsurplus.com). The auctions end next Tuesday.

b. Box stall project update

Kim reports that the box stalls are in storage until the asphalt paving of barns 4 and 5 is complete.

c. Surface Barns 4 & 5 update

Honewill is ready to start applying asphalt under barns 4 & 5 as soon as the weather cooperates.

d. Cover Barn #9 update

The Commissioners have approved spending for the project. Kim notes that our staff may not have time to complete the installation, so he has asked WCVA for \$18,000 to install the roof.

e. Walkway – Event Center to Pavilion update

Kim reports that the concrete was poured yesterday. He comments that it will take about 3 days to cure.

Kent asked the width of the walkway.

Kim replied that the walkway is five feet wide.

Kim also notes that we are making progress in leveling the area between the RV park and the Pavilion for about \$20,000 less than was estimated.

f. Overnight stalls and campsite plan

Kim submitted a map and plan to close most of the Fairgrounds RV spaces and stalls.

Staff would like to restrict access to most of the campsites and stalls on the fairgrounds in order to prevent unauthorized traffic and possible vandalism. This will be accomplished with gates at each entrance to the Event Center, a gate at the entrance to the Fairgrounds office parking lot and gates between campground A and campground B. The gates will be opened during events and closed overnight.

Overnight guest will be directed to Camp A instead of being allowed to camp anywhere on the grounds. At this time, in order to reduce the Fairground Attendant's office hours, we will ask guests to use an honor system.

The board discussed adding tokens to access gates and electronic payment systems in the future.

No action was taken.

## **EVENTS UPDATES, REPORTS AND SCHEDULING**

a. Ranch Hand Rodeo

Charlene reports that we currently have 19 returning teams plus 7 new teams on the waiting list and 3 additional teams who have called but not yet submitted applications, for a total of 29 teams.

Kim comments that we would like to have 30 to 32 teams for the event but is confident we can produce a good rodeo.

Kim reports that we currently only have 8 horses entered in the sale. He notes that we will need 25 horses to produce a good sale, so we may need to cancel the horse sale this year. He notes that since we had to postpone the event that many of our consigners have already sold their horses. He also commented that if we had to cancel the horse sale, we could extend the performance horse show.

Dale asked about the Dog Trial entries.

Charlene reports that the event is filling up well.

Becky suggested adding a youth branding class.

Staff will try to incorporate a youth branding class in the event.

Dale asked if Tom has all the help required for the event.

Kim replied that he does not know if we have all the help we need for the rodeo.

No action was taken

## **2020 - 2021 BUDGET REVIEW – MODIFICATION**

Kim presented the current budget report including revenue and expense transaction cleared as of March 9, 2021.

At approximately 71% of elapsed time, Tax revenue is at 67.79%. Fairgrounds revenue is at 141.24%, expenses are at 42.83%. Event Center revenue is at 86.21% with expenses at 46.91%.

Kim notes that Ag District #3 temporary labor expenses are over budget. He notes that we have \$30,000 temporary labor expenses that have not been spent in the Indoor Event Center account. He also notes that we have about \$52,000 unspent funds in the Honor Camp account. He also reports that we may have the Honor Camp available next month, providing the people have been vaccinated for Covid 19.

No action was taken.

## **2020 - 2021 BUDGET REVIEW – MODIFICATION**

Kim presented a budget plan for 2021 – 2022.

Kent commented that the wages and salaries account seems to be lower than it should be.

The Director will work with Charlene to correct the amounts.

The Director recommends the following capital projects:

- \$275,000 for a permanent restroom/shower facility to be installed east of the event center.

- \$145,000 to slurry seal and stripe the parking lots.
- \$6,000 to upgrade the WEC phone system
- \$10,000 for panels and gates
- \$150,000 for the breezeway / horse tie-up pole barn on the east side of the Event Center.
- \$85,000 for circulation fans in the Event Center.

Chris moved to authorize staff to present the budget with the understanding that staff will correct the wages and salaries account to the County Commissioners.

The motion passed unanimously.

### **VOUCHERS – EXPENDITURES APPROVAL**

Dale moved to approve the outstanding vouchers consisting of:  
\$5,692.81 for the Indoor Event Center through March 5, 2021  
\$50,704.64 for Ag District #3 through March 5, 2021

The motion passed unanimously with Kent abstaining on items from Communication Creations because his spouse owns and operates the business.

### **INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS**

No items were presented by staff or board members for consideration.

### **PUBLIC COMMENT**

There were no comments; no public was present at the end of the meeting.

### **ADJOURNMENT**

Chris moved to adjourn the meeting at 6:25 pm. The motion passed unanimously.

Respectfully submitted,

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Darrel Field, Secretary