

STATE OF NEVADA                    )  
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 COUNTY OF HUMBOLDT            )

September 16, 2009

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## MINUTES SEPTEMBER 16, 2009

**1. Time, Place and Date.** The Winnemucca Convention and Visitors Authority met in regular session in full conformity with the law at the Winnemucca Convention Center, West Hall, Winnemucca, Nevada at 4:00 pm on Wednesday, September 16, 2009 with Chairman Terry Boyle presiding.

**2. Attendance.** *Convention and Visitors Authority Board Officials Present:*

|                      |                                       |
|----------------------|---------------------------------------|
| Terry Boyle          | Chairman and Hotel Representative     |
| Patty Herzog         | Vice Chairman and City Representative |
| Don Stoker           | Treasurer and Motel Representative    |
| Rodd William Stowell | Business Representative               |
| Mike Macdonald       | Assistant Secretary and Counsel       |

*Convention and Visitors Authority Board Officials Absent:*

|                 |                       |
|-----------------|-----------------------|
| Dan Cassinelli  | County Representative |
| Bill Macdonald  | Secretary and Counsel |
| Kendall Swensen | Board Administrator   |

*Staff Members Present:*

|              |                      |
|--------------|----------------------|
| Kim Petersen | Director             |
| Shelly Noble | Administrative Clerk |

*Others Present:*

|               |                           |
|---------------|---------------------------|
| Lianne Iroz   | RESPECT                   |
| Darlene Albus | McDermitt Community Board |

**3. Pledge of Allegiance.**

**4. Meeting Notice Report.**

Chairman Boyle reported that notice, including meeting agenda, was posted by Shelly Noble by 9:00 am Friday, September 16, 2009 at Humboldt County Library, Court House, Post Office, City Hall and Convention Center West Hall. No persons have requested mailed notice during the past six months.

## 5. Minutes.

Prior meeting minutes of August 19, 2009 were reviewed. ***Rodd William Stowell made a motion to accept the minutes of the August 19, 2009 meeting. Motion carried, 3-0. Don Stoker abstained since was absent from this meeting.***

6. **Business Impact Determination.** After review of the September 16, 2009 agenda, ***Don Stoker made a motion that no proposed agenda item is likely to impose a direct and significant economic burden on a business or directly restrict formation, operation, or expansion of a business. The motion carried unanimously, 4-0.***

7. **Claims.** The following claims were submitted for payment and approved on September 16, 2009:

| CHECK NUMBERS                 | AMOUNT       |
|-------------------------------|--------------|
| 14978-15038 Nevada State Bank | \$121,537.54 |

***Don Stoker made a motion to approve all claims as submitted. The motion carried unanimously, 4-0.***

## 8. General Business.

### 8.1 RESPECT, LeAnn Iroz and Tami Vetter, informational presentation

Mrs. Vetter was unable to be here this afternoon. Mrs. Iroz wanted to inform this board about this organization's purpose and what it hopes to accomplish. The RESPECT group is working in and around Winnemucca on clean-up projects. As we all know, illegal dumping is big problem in our area and this group is trying to make people aware of the problem and help in its clean-up. A lot of other local groups have been helping RESPECT with small projects. On October 10 RESPECT will be working on a large clean-up near Good Morning Furniture. Volunteers willing to help should meet at Good Morning Furniture at 9:00 am and the BLM will be operating shuttles to the site. After they are done for the day, there will be a picnic. Everyone is welcome to come and help out.

### 8.2 Dave Lindeman, Nevada Department of Transportation, request for facility grant

Each year the Nevada Department of Transportation has an annual State Engineer's Meeting with personnel from around the state attending. This year they would like to have it in Winnemucca and Mr. Lindeman is here to request a facility grant for March 2-4, 2010. He estimates that between 75 and 100 people from around the state will be in town for this meeting. ***Don Stoker made a motion authorizing a facility grant to the Nevada***

*Department of Transportation for their annual State Engineer's Meeting to be held March 2-4, 2010. The motion carried unanimously, 4-0.*

### **8.3 McDermitt Community Board, request for additional funds**

Darlene Albisu is here tonight on behalf of the McDermitt Community Board (MCB). The funds that this board has issued to this organization over the past few months have been used to refurbish the outside of the McDermitt Community Hall. Today there are two requests from the MCB, which were included in the packets. One is for \$907.55, which will be used to finish the outdoor projects. The other request is in the amount of \$9,644.88 and will be used for interior updates. The majority of the \$10,000 allocation for FY 2010 has already been expended. Last month MCB requested and was granted \$9,599.11 from their Small Town Grant for FY 2010. The funds requested tonight would be funds above their allocation. ***Don Stoker made a motion to approve additional funds to the McDermitt Community Board for improvements to the McDermitt Community Hall totaling \$10,552.43. Estimates for the interior refurbishment is \$9,644.88. The balance of \$907.55 will be used to finish the outdoor projects. The motion carried unanimously, 4-0.***

### **8.4 Nevada FFA Foundation, request for facility grant, February 9 & 10, 2010**

This is a state meeting and workshop for FFA participants from around Nevada. They need both the Silver State and Comstock Rooms in the East Hall for this conference. ***Terry Boyle made a motion to approve the facility grant for Nevada FFA Foundation on February 9 & 10, 2010. Motion carried unanimously, 4-0.***

### **8.5 Request for WEC facility fees – Lowry Basketball, NIAA Zone Basketball, USA Wrestling**

These are the annual requests for rental fees at the Event Center for these events. There was a sheet in the meeting packets with the estimated expense. The Lowry Invitational Basketball Tournament is scheduled for December 3-5, 2009, NIAA Zone Basketball will be February 18-20, 2010 and the USA Nevada State Youth Wrestling will be here March 12-14, 2010. For each event the rent is \$2,400 (3 days @ \$800/day) plus \$700 for the installation and removal of the plastic floor. The total for all three events is \$9,300. ***Don Stoker made a motion approving payment of the Event Center rental and plastic floor installation/removal fees for the Lowry Invitational Basketball Tournament, NIAA Zone Basketball and USA Nevada State Youth Wrestling. The total for these events is \$9,300. Motion carried unanimously, 4-0.***

### **8.6 Accommodations tax refund request, Garrett(\$364.50)**

Tamela Garrett (\$364.50) has submitted receipts and the proper paperwork to receive this room tax rebate. *Terry Boyle made a motion to approve the accommodations tax refund as presented. Motion carried unanimously, 4-0.*

### **8.7 East Hall repairs and upgrades**

Kim has spoken with Steve West and he is still waiting to hear about any grants we may be eligible for from the federal government that could be used for improvements to the East Hall. Alan has stopped his work at this time until we get word on these grants. We cannot wait too long, though, to continue these projects. This fall we will have to begin work on the heating system even if we haven't been notified of any grant allocation. It needs to be operational for this winter.

## **9. Director's Report.**

### **9.1 Financial reports on WCVA events**

Financial reports from WCVA accounts were included in the board packets for review.

### **9.2 Future planning retreat – Humboldt County Commissioners, Ag District #3 and WCVA**

Kim would like to plan a retreat with these entities to discuss long-term vision for the Winnemucca Events Complex and wanted to know if this board thought a meeting like this would be beneficial. This board was interested in having a meeting to discuss this but also felt the city should be included. Kim will start to put something together. It probably will not occur for a few months.

## **10. Secretary & Counsel, Monthly Report.**

### **10.1 Monthly report including compliances**

Mike presented Bill's report for him for August.

### **10.2 Chamber of Commerce report**

This information is included in Bill's packet.

### **10.3 Delinquency reports**

Denio Junction Motel and McDermitt Motel have paid their room taxes but still owe for penalties, interest and administrative costs.

### **10.4 East Hall carpet status**

No report.

### **10.5 Commission on Ethics Acknowledgement Compliance reports**

A copy of this form is included in this form for board members to fill out. Bill will file these forms.

### **10.6 Annual pre-audit letter**

Each year Bill is required to ask members of this board if they are aware of any potential or pending litigation against WCVA. If you think of anything, please contact him.

### **10.7 Report to Gaming on Lottery**

Bill has prepared the documents for the Nevada Gaming Control Board which show income, expenses, and allocation of proceeds from the Run-A-Mucca motorcycle raffle/charitable lottery. He will file his report unless there are changes that this board would like him to make. Board members felt the report was accurate.

## **11. Board Administrator.**

### **11.1 August financial reports**

No report.

### **11.2 Compliance audit reports**

No report.

## **12. Other reports.**

**12.1** Kim reported that there will be a Good Sam “Samboree” at the Winnemucca Events Complex next week, September 23-26, 2009. 125 RV’s are expected to attend. If all goes well, they may be interested in entering into a 5-year contract to hold this event here.

**12.2** The annual fair weekend went well. Again, Pig Wrestling was a big hit. One of the new events, racing mini Go-Kart-type cars, was also very popular.

**12.3** The ACTRA roping will be in town this weekend. Terry said he thinks there will not be any rooms available once they all arrive.

**12.4** Kim is working to bring a mine rescue competition to the Event Center next spring. He will provide more details as he gets them.

## **13. Regular Business. Next Meeting. The Board confirmed the next regular meeting date of Wednesday, October 21, 2009.**

**14. Adjourn.** The meeting was adjourned at 5:05 pm to the next regular meeting, or to the earlier call of the Chairman or to the call of any three (3) members of the Board on three (3) working days notice.

Respectfully submitted,

Shelly Noble

APPROVED ON \_\_\_\_\_, 2009

As written \_\_\_\_\_

As corrected \_\_\_\_\_

Winnemucca Convention & Visitors Authority Board

\_\_\_\_\_  
TERRY BOYLE  
Chairman and  
Hotel Representative

\_\_\_\_\_  
PATTY HERZOG  
Vice Chairman and City Representative

\_\_\_\_\_  
DON STOKER  
Treasurer and Motel Representative

\_\_\_\_\_  
RODD WILLIAM STOWELL  
Business Representative

\_\_\_\_\_  
ABSENT  
DAN CASSINELLI  
County Representative

Attest:

\_\_\_\_\_  
MIKE MACDONALD  
Assistant Secretary and Counsel

ABSENT  
\_\_\_\_\_  
KENDALL SWENSEN  
Board Administrator