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-

MINUTES MAY 21, 2009

- 1. Time, Place and Date.** The Winnemucca Convention and Visitors Authority met in regular session in full conformity with the law at the Winnemucca Convention Center, East Hall, Winnemucca, Nevada at 4:00 pm on Wednesday, May 21, 2009 with Vice Chairman Patty Herzog presiding.

- 2. Attendance.** *Convention and Visitors Authority Board Officials Present:*
- | | |
|----------------------|---------------------------------------|
| Terry Boyle | Chairman and Hotel Representative |
| Patty Herzog | Vice Chairman and City Representative |
| Don Stoker | Treasurer and Motel Representative |
| Dan Cassinelli | County Representative |
| Rodd William Stowell | Business Representative |
| Bill Macdonald | Secretary and Counsel |
| Kendall Swensen | Board Administrator |

Convention and Visitors Authority Board Officials Absent:
None

Staff Members Present:

| | |
|--------------|----------------------|
| Kim Petersen | Director |
| Shelly Noble | Administrative Clerk |

Others Present:

| | |
|--------------|------------------------------|
| April Mercer | American Red Cross |
| Carla Salla | Winnemucca Basque Club |
| Martin Avery | Wmca Regional Raceway Assoc. |

- 3. Pledge of Allegiance.**

- 4. Meeting Notice Report.**

Vice Chairman Herzog reported that notice, including meeting agenda, was

posted by Shelly Noble by 9:00 am Monday, May 18, 2009 at Humboldt County Library, Court House, Post Office, City Hall and Convention Center West Hall. No persons have requested mailed notice during the past six months.

5. Minutes.

Prior meeting minutes of March 18, 2009 were reviewed. ***Don Stoker made a motion to accept the minutes of the March 18, 2009 meeting. Motion carried unanimously, 4-0.*** Prior meeting minutes of April 22, 2009 were reviewed. ***Rodd William Stowell made a motion to accept the minutes of the April 22, 2009 meeting. Motion carried, 3-0; Dan Cassinelli abstained.*** Prior meeting minutes of May 4, 2009 were reviewed. ***Dan Cassinelli made a motion to accept the minutes of the May 4, 2009 meeting. Motion carried unanimously, 4-0.***

Chairman Boyle arrived and took over the meeting at this time.

6. Business Impact Determination. After review of the May 21, 2009 agenda, ***Don Stoker made a motion that no proposed agenda item is likely to impose a direct and significant economic burden on a business or directly restrict formation, operation, or expansion of a business. The motion carried unanimously, 5-0.***

7. Claims. The following claims were submitted for payment and approved on May 21, 2009:

| CHECK NUMBERS | AMOUNT |
|------------------------------|--------------|
| 14679-14754 Great Basin Bank | \$166,807.84 |

Dan Cassinelli made a motion to approve all claims as submitted. The motion carried unanimously, 5-0.

8. General Business.

8.1 American Red Cross, request for WH facility grant, Real Heroes Banquet, August 8, 2009

April Mercer is the Special Events Coordinator for our local Red Cross. She presented WCVA with a plaque recognizing their support of the Red Cross over the years. April is also here tonight to request the use of the West Hall on August 8, 2009 for their annual Real Heroes Banquet. ***Don Stoker made a motion to approve a facility grant in the amount of \$500 for the annual American Red Cross Real Heroes Banquet to be held in the West Hall of the Winnemucca Convention Center on August 8, 2009. Motion carried unanimously, 5-0.***

8.2 Basque Festival, Pauline Salla-Smith, request for time extension for dance, June 13, 2009

Pauline was unable to be here tonight so Carla Salla is representing the Winnemucca Basque Club. They would like to extend the hours of their June 13, 2009 festival dance, which will be held in the West Hall, to 2:00 am. Convention Center regulations require events to stop playing music by 12:30 am and vacate the building by 1:00 am. ***Terry Boyle made a motion granting a time extension to the Winnemucca Basque Club for their dance in the West Hall on June 13, 2009 to conclude at 2:00 am. Motion carried unanimously, 5-0.***

8.3 McDermitt Community Board, funds withdrawal request

The WCVA Board received a request from the John Moddrell, Chairman of the McDermitt Community Board requesting \$10,000 of their Small Town Grant funds. Attached to this letter was a copy of the minutes from the May 11, 2009 McDermitt Community Board meeting where this request was approved. In his request, Mr. Moddrell informed the Board that these funds would be used for improvements to the exterior of the community hall. Some of the items included were: replacement of sod, additional trees, placement of gravel along the highway, flag pole lighting, riding lawn mower, storage container for lawn mower, tables and chairs. The Board felt that while these items do fall within the guidelines of what has been supported in the past, there was no documentation to back up the estimated cost of these items. Usually, when a request is made there are estimates included for each item from a reputable vendor. This request had no back-up of this kind. ***Terry Boyle made a motion that the WCVA will not issue a check to the McDermitt Community Board for \$10,000 at this time. The McDermitt Community Board should submit invoices as they are received (they can be sent directly to the WCVA if that will expedite the process) and they will be paid out of this office up to the \$10,000 requested tonight. Motion carried unanimously, 5-0.***

8.4 Ignacio Garijo, request for WH facility grant for fundraiser, September 12, 2009

Mr. Garijo is before this board tonight to request the use of the West Hall on September 12, 2009. He is putting together a dance in support of Ginny Dufurrena, who has cancer. Mr. Garijo has musicians lined up who will donate their talents and is looking to get an organization to operate the bar who will do the same. All proceeds will go to Mrs. Dufurrena. ***Don Stoker made a motion authorizing a facility grant in the amount of \$500 for a fundraiser to be held in the West Hall of the Winnemucca Convention Center on September 12, 2009 in support of Ginny Dufurrena. Motion carried unanimously, 5-0.***

8.5 Accommodations tax refund request, John Hall (\$192)

Mr. Hall's room tax rebate request covers only 4 months. He has lived in the Regency Inn & Suites for the past five years and during that time has turned in his receipts to receive his rebate every nine months. Recently, he moved and even though it is not a complete 9-month period, he is requesting that these room taxes be refunded to him at this time. *Don Stoker made a motion denying Mr. Hall's request for a room tax rebate since it does not cover the 9-month time limit requirement. Motion carried unanimously, 5-0.*

8.6 Accommodations tax refund request, Newmont Mining Corp. (\$585)

There was some discussion as to whether the same person has resided in this trailer park spot since that is one requirement in order to receive this rebate. Kendall will contact the company and try to get this resolved. In the meantime, Shelly will hold their check until these questions are cleared up.

8.7 Accommodations tax refund request, Charles Matthews (\$522)

Charles Matthews has submitted receipts and the proper paperwork to receive this room tax rebate.

8.8 Accommodations tax refund request, Micheal Harber (\$328)

Michael Harber has submitted receipts and the proper paperwork to receive this room tax rebate.

Terry Boyle made a motion to approve the accommodations tax refunds for Charles Matthews (\$522) and Michael Harber (\$328). In addition, if Kendall is satisfied that the Newmont Mining Corp. claim is legitimate, this tax refund will be approved for payment also. Motion carried unanimously, 5-0.

8.9 Hearing on 2009-10 Tentative Budget

8.10 Action on 2009-10 Final Budget

Patty Herzog made a motion to accept the 2009-10 WCVA Tentative Budget as the 2009-10 WCVA Final Budget. Motion carried unanimously, 5-0.

8.11 East Hall repairs and upgrades

Kim reported that the new boilers just arrived.

Dan asked Kim if there was any stimulus funding available for these retrofits. Kim will check but reported that when he asked Bill Deist this question, he was told there were not any of these funds available.

9. Director's Report.

9.1 Financial reports on WCVA events

Financial reports from WCVA accounts were presented to board members this afternoon for review.

9.2 Shooting the West re-structure

This item will be postponed until next month.

10. Secretary & Counsel, Monthly Report.

10.1 Monthly report including compliances

Bill presented reports from the Chamber of Commerce for the month of April.

10.2 Delinquent accounts

Bill and Kendall recently met with the Chief of Police on the Economy Inn embezzlement issue. They are still working towards a resolution. McDermitt Motel is sending in their monthly room tax returns, but no funds are included with these returns. They do not have a county business license. Bill is preparing a notice requesting that the owner come before this board at a future meeting.

10.3 Water truck title

This process is almost complete. Bill needs to get one more signature to get this title in our name.

10.4 Right of first refusal - raceway

Mr. Avery is here tonight because he is the owner of the land that the Winnemucca Regional Raceway activities are held on. The WRRRA has a 99-year lease with him. He wants to sell this land and since the City, County and WCVA have Right of First Refusal, he is here tonight to see if WCVA has an interest in purchasing this land. After some discussion, the board was in agreement that they do not want to own this land. The discussion then centered around the WRRRA and their sub-associations. Mr. Avery informed WCVA that there are some difficulties within the group. One of them being that every time there is a change of officers all paperwork seems to disappear so each new group has to start from ground zero to get things organized. He has become involved with WRRRA again this year and is attempting to get all their documents and other important papers together in one location. Mr. Avery feels that if an entity like the WCVA were to own the land and be involved with its operations, then all of this paperwork could be kept in one central location. As with a lot of groups, a small number of individuals are trying to run things and after a year or two get tired and resign. For the most part, they do pretty well, it's just that there's no consistency of board

members from year to year. Also, the Stock Car Division and Moto Cross Division do not work with each other or the WRRRA Board. The WCVA members felt that the WRRRA Board should have representatives from both of these groups so that everyone could work together to make a master plan. There could also be representatives from WCVA, the City and the County. Otherwise, the whole organization may not survive.

10.5 Room tax ordinances

The City and County both passed the ordinances that were worked out at the May 4, 2009 Special Meeting. Now a cooperative agreement will be prepared between the entities.

10.6 Legislation

There is no pending legislation regarding room taxes at this time.

10.7 Bank takeover

Everyone is aware that Great Basin Bank is now Nevada State Bank. We received a creditors notice from them but no action was required on our part. We were included in this mailing because GBB had been a sponsor at some of our events and is a WEC Scoreboard sponsor.

11. Board Administrator.

11.1 April financial reports

Room taxes were down this month.

11.2 Room tax audits

Once again, Kendall contacted Santa Fe Inn and Val-U Motel regarding information he has been requesting the past few month to try to reconcile their deposits with records on-site. Since they are still not providing these records, Kendall will set up a meeting with Bill to begin the proceedings to go to the City and get their business licenses revoked.

11.3 Adjustment to caps on Small Town Grants

This item has been discussed in the past but no action has been taken on it. Kendall would like to proceed with this by the end of this year so that beginning in July these adjustments would take effect.

12. Other reports.

12.1 Don would like the WCVA to get two VERY LARGE banners to hang in the Indoor Events Center on the back wall so that that is what visitors look at during events, in person or in action photos.

12.2 Dan commented on the new electronic sign and how good it looks with the color graphics. There are still some minor issues with the programming that we are working on.

13. Regular Business. Next Meeting. The Board confirmed the next regular meeting date of Wednesday, June 17, 2009.

14. Adjourn. The meeting was adjourned at 5:45 pm to the next regular meeting, or to the earlier call of the Chairman or to the call of any three (3) members of the Board on three (3) working days notice.

Respectfully submitted,

Shelly Noble

APPROVED ON _____, 2009

As written _____

As corrected _____

Winnemucca Convention & Visitors Authority Board

TERRY BOYLE
Chairman and
Hotel Representative

PATTY HERZOG
Vice Chairman and City Representative

DON STOKER
Treasurer and Motel Representative

RODD WILLIAM STOWELL
Business Representative

DAN CASSINELLI
County Representative

Attest:

BILL MACDONALD
Counsel and Secretary

KENDALL SWENSEN
Board Administrator